



Center for International Education
605 Washington Street
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Fayette, IA 52142
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Web: www.uiu.edu

APPLYING FOR REINSTATEMENT (I-539)

In order to apply for reinstatement, please make an appointment with the Center for International Education and bring the following documents:

- Affidavit of Support (if financial statements are in the names of someone other than the student)
- Original bank statement (The bank statement must be less than 6 months old, original and in English)
- Original I-94 card or print out from the CBP website
- Copy of passport page
- Copy of visa
- Copies of all previous I-20s or DS-2019s
- I-539 application (Go to www.uscis.gov, click on “Forms” and search for I-539)
 - Use the following address for Part One of the form:
C/O UIU-CIE
PO Box 1857
Fayette IA 52142
- Letter explaining why you should be reinstated, including the reason your record was terminated
- Official and original acceptance letter from academic program
- USD \$290 application fee for I-539 in the form of a personal check or money order, payable to *U.S. Department of Homeland Security*
- I-20 (Provided by the Center for International Education during your appointment)

Mailing the Reinstatement Packet

After your appointment with the Center for International Education, you must mail your reinstatement packet to:

If by regular mail (with delivery confirmation):

USCIS
P.O. Box 660166
Dallas, TX 75266

If by courier: (i.e. UPS, FedEx, DHL, etc.)

USCIS
Attn: I-539
2501 S. State Highway 121 Business Ste 400
Lewisville, TX 75067

Important Notes

- You **must continue to study** while your reinstatement is pending. It often takes 3-5 months to process the reinstatement application.
- You must submit your reinstatement application within five months of your termination.
- If you leave the country while your application is pending, your application will be considered “abandoned” and it will be cancelled.
- You may check the progress of your application at www.uscis.gov (Click on “Case Status” and enter the receipt number found on the back of your check)

If you have any questions, please contact the Center for International Education at international@uiu.edu, or via phone, at (563) 425-5852.