

# INTERNSHIP <sup>AND</sup> CAREER FAIR

WEDNESDAY, OCTOBER 6 | 10 AM - 1PM  
STUDENT CENTER BALLROOMS

- > Explore a variety of careers
- > Apply for jobs and internships
- > Network with hiring managers
- > Learn more about our Master's programs

*Learn what to wear, & see a list of employers attending at:*  
**UIU.EDU/CAREERFAIR**

CAREERS@UIU.EDU | 563.425.5229

## What do I wear?

### Women

- Two-piece suit
  - If you don't have a suit, wear dark or khaki colored pants or skirt
- Button down shirt or blouse with conservative neckline
- Skirt suit should be no shorter than 2" above the knee
- Closed-toe shoes and nylons
- Hair styled neatly (away from face or pulled back)
- If you wear makeup, be subtle
- Carry portfolio instead of purse or backpack

### Men

- Two-piece suit
  - If you don't have a suit, wear dark or khaki colored pants
- White or colored button down shirt, nothing flashy
- Wear a conservative tie (colored or patterned)
- Wear business-style leather shoes
- Clean shaven or neatly trimmed facial hair
- Socks should match shoes
- Carry portfolio instead of a backpack

## Questions to ask

- What types of positions are available at your company?
- What duties are required for the position?
- What skills, work experience or educational background do you look for when you recruit for these jobs?
- How would you describe a typical day in your position?
- What challenges and opportunities are associated with the position?
- Does your company have formal training programs?
- Is there room for growth within your organization?
- My major is \_\_\_\_\_. What advice would you give a student with this degree?

- What do you like most about your job? Your organization?
- Are graduate degrees important to advancing in your organization?
- How do you see the jobs changing in this field in the next 5 years?
- May I contact you in the future with further questions?

## Questions NOT to ask

- So what does your company do?
- How much would I be paid?
- How much vacation time would I get?