



SL - 702.01.A, Residency Requirement Waiver Off-Campus/Commuter Request Form

SL-702.01: Residency Requirement Policy

All students are required to live in University residence halls. Students who meet at least one of the criteria below may seek a waiver of the residency requirement, through which they can request to live off campus.

The following criteria are accepted when seeking a waiver of the residency requirement and requesting to live off campus:

- Lives in primary residence within 45 miles of the Fayette campus (verified via Google Maps) for two years prior to enrollment; parents' or guardians' names must be included in the request
- Has completed at least 90 credits
- Is a transfer student to UIU and has completed at least 48 (non-UIU) credits
- Married and/or has dependent children
- 22 years of age or older
- Military serving or (honorably discharged) Veteran

Students who fail to take up residency or move off campus without acceptance of the residency requirement waiver will be assessed a financial penalty of \$5,000.00 per year, for the duration of the residency off-campus until they meet one of the criteria above.

Off-Campus/Commuter Request Form

The Off-Campus/Commuter Request Form is located on the myUIU portal. Those seeking to live off-campus must submit their request 30 days prior to the start of Session 1 or Session 3. All requests to live off-campus are reviewed on a case-by-case basis. Requests in which at least one of the above criteria is not met are rarely granted.

Once a student is approved for a residency requirement waiver, it is for the remainder of their time at UIU, unless they decide to move back onto campus at some point after approval. If a student decides to live on campus, they will need to complete another waiver form for any future plans to live off campus.

Please note that if you are receiving the Peacock Promise Scholarship, you are required to live on campus. Should you still decide to live off-campus, you will lose your Peacock Promise Scholarship, and your financial aid will be adjusted accordingly.

The following page features a sample of the Off-Campus/Commuter Request Form available on the myUIU portal.

Please select the academic year you are applying for:

I will attend Upper Iowa University as follows:

- ☐ Academic Year (Fall and Spring)
☐ Fall Semester Only
☐ Spring Semester Only

I will not be living in the residence hall for the following residency requirement policy exemption reason(s):

Please select each category that applies: *

- ☐ Lives in primary residence within 45 miles of the Fayette campus for two years prior to enrollment; parents' or guardians' names must be included in the request
☐ Has completed at least 90 credits
☐ Is a transfer student to UIU and has completed at least 48 non-UIU credits (not including dual enrollment)
☐ Married and/or has dependent children
☐ 22 years of age or older
☐ Military serving or (honorably discharged) Veteran
☐ I don't meet the criteria but understand that I will incur additional financial plan costs associated with this penalty

Questions regarding the forms can be directed to Student Life please email StudentLife@uii.edu or call (563) 385-1215.

I understand all students are required to live in University residence halls. Students who meet at least one of the criteria below may seek a waiver of the residency requirement, through which they can request to live off campus.

The following criteria are accepted when requesting a waiver of the residency requirement and requesting to live off campus: Lives in primary residence within 45 miles of the Fayette campus for two years prior to enrollment; parents' or guardians' names must be included in the request; Has completed at least 90 credits; Is a transfer student to UIU and has completed at least 48 non-UIU credits; Married and/or has dependent children; 22 years of age or older; Military serving or (honorably discharged) Veteran.

Waivers of the housing residency requirement are available via the Residency Requirement Waiver Form. Those seeking a waiver must do so 30 days prior to the start of Session 1 or Session 3. All requests to live off-campus are reviewed on a case-by-case basis. Requests in which at least one of the above criteria is not met are rarely granted.

Once a student is approved for a residency requirement waiver, it is for the remainder of their time at UIU, unless they decide to move back onto campus at some point after approval. If a student decides to live on campus, they will need to complete another waiver form for any future plans to live off campus.

Acting as the policy owner, the Director Residence Life and Chief Conduct Officer is responsible for answering questions regarding the application of this policy.

Students who fail to take up residency or move off campus without permission will be assessed a financial penalty per year for the duration of the residency.

I hereby guarantee full and prompt payment of all sums due to the University. By clicking Submit, I further agree to abide by all campus regulations and the **Residency Requirement Policy** as outlined in the **Upper Iowa Student Handbook** recognizing the fact that my Residency Requirement Waiver Form may be cancelled at any time should my actions be deemed inappropriate by Upper Iowa University.

By signing this Electronic Signature Acknowledgment Form, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding.

Your Name:

Today Date:

- * ☐ I understand that selecting this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance. This is my signature.

Submit