

CLUB/ORG/GREEK PROGRAM PROPOSAL FORM

Program Name	
Program Date	
Sponsoring Organization	
Location & Time of Event	
Contact Name/Number	
Advisor Signature	
Community Service Supervisor Signature	
Chaperon in Attendance if Different from Advisor	

Program Description:

Equipment Needed to Checkout in Student Development:

Student Organizations sponsoring activities are required to have their organization's advisor or UIU faculty or staff member present for the duration of the event.

Office Use Only

Date Received	
Program	___ Approved ___ Denied
Equipment	___ Approved ___ Denied
Signature of DSA/Date	

**For room reservations contact the Events Manager and for Catering please contact an Aramark manager.*

**This form is necessary in order to receive any type of funding.*