

PASSPORT INFORMATION



1 Obtain your passport photos

You may have them taken at the International House for \$7 (cash or check) Mon-Fri 8:00 a.m.-5:00 p.m.

2 Fill out the DS-11 application online for a Passport Book and print (not double sided, black ink, print at 100%)

<http://travel.state.gov/content/passports/english/passports/apply.html>

3 Go to:

Fayette County Courthouse, 2nd Floor
114 N. Vine St.
West Union, IA 52175
563-422-3497
Mon – Fri 8:00 a.m.-3:30 p.m.

Bring all required documents along:

- Passport book application (unsigned)
- Passport photos (2)
- UIU Student ID
- Photo identification (for example, a valid Driver's License, previous US Passport, or a valid government photo ID)
- Proof of US Citizenship (for example, a certified Birth Certificate, Certificate of Naturalization or Citizenship, or a previous US Passport. A certified Birth Certificate must have both parents' names on it and an official raised seal)
- \$110 in personal check or money order (no cash) for the "Department of State" [expedited \$170]
- \$25 in exact cash, money order, or personal check for the "Fayette County Auditors Office"

4 Wait for your passport and documents to be mailed to you in approximately 4-6 weeks (3 for expedited shipping)

For more detailed information, please visit:
<http://travel.state.gov/content/passports/english.html>
or contact the Center for International Education at
educationabroad@uiu.edu • 563-425-5831