



## ACADEMIC AFFAIRS POLICY

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**NUMBER/TITLE:** AA-129.2, CO-CURRICULAR ASSESSMENT

**Covered Individuals:** All Individuals

**Covered Locations:** All Locations

**Effective Date:** June 29, 2023

**Strategic Priority:** SP 1

**HLC:** Criterion 4B

**Consultations:** CAO, Executive Director of FS, Director, MVA; Registrar, Faculty (Academic Affairs Committee)

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### POLICY STATEMENT

Co-curricular programs that support student learning will engage in assessment to maintain a cycle of continuous improvement.

### PURPOSE

To articulate the measures and methods used to evaluate the impact co-curricular activities have on student learning.

### DEFINITIONS

*Assessment Measures:* The means for measuring learning outcomes.

*Co-Curricular:* Learning activities, programs and experiences that reinforce the institution's mission and values and complement the formal curriculum. (This definition was adopted from the HLC glossary.)

### POLICY IMPLEMENTATION

Departments across campus from multiple areas provide co-curricular and extracurricular services and resources. Co-curricular programs and services are designed to provide students with learning experiences which *complement* academic programming. Ancillary programs and services are provided which consider and explore cultural development, wellness, current issues, community service, entertainment and social activities.

Co-curricular areas that support student learning engage in assessment to evaluate their impact on student learning in the following areas: Advising, Athletics, Writing Center, Tutor Center, Career Development, Student Life, Student Activities/Programming, and Residence Life.

Each area evaluates the impact of services offered on student learning.

1. A cycle of continuous improvement is maintained (refer to the Co-Curricular Handbook).
2. Areas must have defined assessment measures which serve as the means for assessing achievement of co-curricular learning outcomes.
3. A reporting structure will be submitted regularly and must include:
  - a. Established learning outcomes;
  - b. Goals;
  - c. Data collection and analysis; and
  - d. An improvement plan.

**CUSTODIAN**

Chief Academic Officer (CAO)

**RELATED DOCUMENTS, FORMS, AND POLICIES**

AA-114, Key Performance Indicators (KPIs) Standard Operating Procedure (SOP)

AA-117, Assessment Timeline Standard Operating Procedure (SOP)

AA-127, Comprehensive Program Review (CPR) Policy

AA-128, University Academic Assessment Policy

Co-Curricular Assessment Handbook

Comprehensive Program Review (CPR) Guidebook

Student Learning & Program Assessment Handbook

**HISTORY**

<b>New/Revision Number</b>	<b>Date of Action/Approval</b>	<b>Revision Change</b>
AA-129.2	February 25, 2026	Updated position title.
AA-129	June 29, 2023	New Policy.