



ACADEMIC AFFAIRS POLICY

NUMBER/TITLE: AA-129, CO-CURRICULAR ASSESSMENT

Covered Individuals: All Individuals

Covered Locations: All Locations

Effective Date: June 29, 2023

Strategic Priority: SP 1

HLC: Criterion 4B

Consultations: CAO, Academic Deans, VPEDF, Director of FA, Registrar, Faculty (Academic Affairs Committee)

POLICY STATEMENT

Co-curricular programs that support student learning will engage in assessment by monitoring, supporting, and taking action to improve.

PURPOSE

To articulate the measures and methods used to evaluate the impact co-curricular activities have on student learning.

DEFINITIONS

Assessment Measures: The means for measuring learning outcomes.

Co-Curricular: Learning activities, programs and experiences that reinforce the institution's mission and values and complement the formal curriculum. (This definition was adopted from the HLC glossary.)

POLICY IMPLEMENTATION

Departments across campus from multiple areas provide co-curricular and extracurricular services and resources. Co-curricular programs and services are designed to provide students with learning experiences which *complement* academic programming. Ancillary programs and services are provided which consider and explore cultural development, wellness, current issues, community service, entertainment and social activities.

Co-curricular areas that support student learning engage in assessment to evaluate their impact on student learning in the following areas: Advising, Athletics, Writing Center, Tutor Center, Career Development, Student Life, Student Activities/Programming, and Residence Life.

Each area evaluates the impact of services offered on student learning.

1. A cycle of continuous improvement is maintained (refer to the Co-Curricular Handbook).
2. Areas must have defined assessment measures which serve as the means for assessing achievement of co-curricular learning outcomes.
3. A reporting structure will be submitted regularly and must include:
 - a. Established learning outcomes;
 - b. Goals;
 - c. Data collection and analysis; and
 - d. An improvement plan.

CUSTODIAN

Chief Academic Officer (CAO)

RELATED DOCUMENTS, FORMS, AND POLICIES

AA-114, Key Performance Indicators (KPIs) Standard Operating Procedure (SOP)

AA-117, Assessment Timeline Standard Operating Procedure (SOP)

AA-127, Comprehensive Program Review (CPR) Policy

AA-128, University Academic Assessment Policy

Co-Curricular Assessment Handbook

Comprehensive Program Review (CPR) Guidebook

Student Learning & Program Assessment Handbook

HISTORY

New/Revision Number	Date of Action/Approval	Revision Change
AA-129	June 29, 2023	New Policy.