



## ACADEMIC AFFAIRS POLICY

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**NUMBER/TITLE:** AA-127, COMPREHENSIVE PROGRAM REVIEW (CPR)

**Covered Individuals:** All Students and Faculty

**Covered Locations:** All Locations

**Effective Date:** June 29, 2023

**Strategic Priority:** SP 1

**HLC:** Criterion 4.B

**Consultations:** CAO, VPETF, Registrar, Director of FA, Faculty (Academic Affairs Committee) Deans, Faculty Chair of Assessment Committee

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### POLICY STATEMENT

Every academic program must engage in periodic comprehensive program review.

### PURPOSE

Comprehensive program review provides a valuable and periodic opportunity to assess each academic program's quality and effectiveness, stimulate planning and continuous improvement, and encourage strategic development. It also provides the opportunity to examine program strengths, deficiencies, relevance, and goals.

### DEFINITIONS

*Assessment:* The process of collecting evidence and making judgments on whether the agreed learning outcomes for that course have been achieved.

*Comprehensive Program Review (CPR):* Engaging in a periodic (every five years) extensive analysis of the efficacy of a degree program by looking at its components, overall design, and relevance, given the current "best practices" in the discipline and higher education.

*Curriculum Map:* A graphic representation of sequence in a program of study to ensure desired outcomes are taught and levels of performance are established.

*Program ("Academic Program of Study"):* A series of courses or learning experiences that leads to a credential: Certificate, Associate Degree, Major (Bachelor's Degree), and Master's Degree; does not include endorsement or emphasis areas. General Education is treated as a program.

### POLICY IMPLEMENTATION

The Office of Academic Affairs monitors, guides, and oversees the comprehensive program review process. The *Comprehensive Program Review Guidelines* document provides all mechanisms and processes for the review of academic programs. Please see the Comprehensive Program Review Guidelines for specific details.

Compilation and presentation of curricular materials, dialogue among faculty within academic programs, and the observations by external and internal experts ensure regular feedback for academic programs and for the University as it considers its mission and Strategic Plan goals.

**CUSTODIAN**

Chief Academic Officer (CAO)

**RELATED DOCUMENTS, FORMS, AND POLICIES**

AA-114, Key Performance Indicators (KPIs) Standard Operating Procedure (SOP)

AA-117, Assessment Timeline Standard Operating Procedure (SOP)

AA-128, University Academic Assessment Policy

AA-129, Co-Curricular Assessment Policy

Co-Curricular Assessment Handbook

Comprehensive Program Review (CPR) Guidebook

Student Learning & Program Assessment Handbook

**HISTORY**

<b>New/Revision Number</b>	<b>Date of Action/Approval</b>	<b>Revision Change</b>
AA-127	June 29, 2023	New Policy: distinction and creation of two policies from the previous singular policy.