

Program Transfer Guide Northwest Louisiana Technical Community College Associate of Applied Science (AAS) in BUSINESS OFFICE ADMINISTRATION – ACCOUNTING OFFICE SPECIALIST CONCENTRATION → UIU Bachelor of Science (BS) in 90-CREDIT BUSINESS ADMINISTRATION – General Business Emphasis JUNE 2026	 UPPER IOWA UNIVERSITY EDUCATION BUILT FOR LIFE
--	---

Years 1 & 2 at Northwest Louisiana Technical:

NLCCC Program Course Sequence			Course Transfers into UIU as			
Course ID	Course Name	# Cr	Course ID	Course Name	# Cr	Requirement Fulfilled
Required Core Courses						
CPTR 1002	Computer Literacy & App.	3	IS 102	Intro to Comp App/Tech	3	Prereq to BA 256
KYBD 1010	Introduction to Keyboarding	3	----	----	3	Free Elective
CPTR 1103	Business Computer Applications	3	----	----	3	Free Elective
CPTR 1320	Spreadsheets	3	----	----	3	Free Elective
CSRV 1000	Customer Service	3	----	----	3	Free Elective
BUSI 1013	Introduction to Management	3	BA 210	Management Principles	3	Business Core
BADM 1050	General Business Admin.	3	----	----	3	Free Elective
BUSF 1023	Entrepreneurship	3	----	----	3	Free Elective
BUSE 1100	Business English	3	----	----	3	Free Elective
BUSM 1050	Business Math	3	----	----	3	Free Elective
HIST 1010 OR HIST 1020 OR HIST 2010 OR HIST 2020	Western Civilization I OR Western Civilization II OR American History I OR American History II	3 3 3 3	SSCI 150 OR SSCI 150 OR HIST 110 OR HIST 111	Social Science Gen Ed OR Social Science Gen Ed OR American History to 1877 OR American History Since 1877	3 3 3 3	PPE Social Science
Accounting Office Specialist Concentration						
ACCT 1100	Principles of Accounting, Part I	3	ACCT 201	Accounting Principles I	3	PPE QR & Bus Core
ACCT 1200	Principles of Accounting, Part II	3	ACCT 202	Accounting Principles II	3	Business Core
ACCT 1300	Principles of Accounting, Part III	3	----	----	----	
ACCT 1250	Payroll Accounting	3	----	----	----	
ACCT 1500	Computerized Accounting	3	----	----	----	
General Education Courses						
ENG 1015	English Composition I	3	ENG 101	English Composition I	3	PPE ENG 101
MATH 1015	College Algebra	3	MATH 107	College Algebra	3	PPE QR & Prereq
PSYC 2015	Introduction to Psychology	3	PSY 190	General Psychology	3	PPE Social Science
PHSC 1015 OR BIOL 1010	Physical Science I OR General Biology I	3 3	SCI 150	Science Gen Ed	3	PPE Science
Total occupational course credits earned:		60	Total course credits applied:		51	
Total transferable credits#:		51	UIU recommendations are bolded .			

Years 3 & 4 at Upper Iowa University:

Courses to be taken at Upper Iowa University	UIU Program Course List		# Cr	Requirement Fulfilled	Transferred In
	Peacock Professional Experience (PPE) Courses				
	FYS 120 OR FYS 122	First Year Seminar (Fayette) OR First Year Seminar (Online/Self-Paced)	3	Success in Higher Education	---
	ENG 101	English Composition I	3	PPE Prof Comm/Wrtn (PW)	ENG 1015
	ENG 102	English Composition II	3	PPE Prof Comm/Wrtn (PW)	---
	COMM 105 OR COMM 200	Public Speaking OR Interpersonal Communication	3	PPE Prof Comm/Oral (PC)	---
		any Human Values & Cultural Perspectives	3	PPE Human Values & Cultural Persp. (HVCP)	---
		any Quantitative Reasoning	3	PPE Quantitative Reasoning (QR)	ACCT 201 in major
		any Science	3	PPE Science (SCI)	PHSC 1015 or BIOL 1010
		any Social Science	3	PPE Social Science (SSCI)	PSYC 2015
		any Civics, Ethics & Citizenship	3	PPE Civics, Ethics & Citizenship (CIV)	ECON 160 in major
		any Creative Expression	3	PPE Creative Expression (CREX)	---
	Peacock Professional Experience (Gen Ed) Electives (if needed)				
	<i>All students must complete at least 30 hours of general education (Peacock Professional Experience) coursework. If the student has had specific general education requirements waived above, you must meet the 30-hour minimum using any general education course(s) not already applied in the Peacock Professional Experience section.</i>				
	PPE 100	Peacock Professional Experience Elective	3	PPE Elective	BA 256 or MATH 220
	Prerequisites				
	MATH 101 OR MATH 105 OR MATH 107	Math for Liberal Arts OR College Mathematics w/ Applications OR College Algebra	3	PPE QR & Prereq. for BA 256 or MATH 220 & ACCT 201	MATH 1015
	IS 102	Computer Applications and Technology	3	Prereq. For BA 256	CPTR 1002
	Business Core Courses				
	ECON 160	Principles of Microeconomics	3	Business Core/PPE CIV	---
	ECON 161	Principles of Macroeconomics	3	Business Core	---
	ACCT 201	Accounting Principles I	3	Business Core/PPE QR	ACCT 1100
	ACCT 202	Accounting Principles II	3	Business Core	ACCT 1200
	MKT 208	Marketing Principles	3	Business Core	---
	BA 210	Management Principles	3	Business Core	BUSI 1013
	BA 222	Management Information Systems	3	Business Core	---
	BA 256 OR MATH 220	Quantitative Analysis for Business I OR Elementary Statistics	3	Business Core/PPE QR	---
	BA 302	Business Law and Ethics	3	Business Core	---
	FIN 341	Corporate Financial Management	3	Business Core	---
	BA 356	Quantitative Analysis for Business II	3	Business Core	---
	BA 374	Business Communication	3	Business Core	---
	BA 460	Strategic Management	3	Business Core	---
	Major Courses				
	BA 361	Human Resource Management	3	Major	---
	BA 370	Entrepreneurship and Small Bus Mgmt	3	Major	---
	BA 423	Production & Operations Management	3	Major	---



Program Transfer Guide – NLTC BUSINESS OFFICE ADMINISTRATION – ACCOUNTING OFFICE SPECIALIST CONCENTRATION → UIU
90-CREDIT BUSINESS ADMINISTRATION – General Business Emphasis – June 2026

Complete four 300-400 level Business courses (ACCT, BA, ECON, FIN, HSA, MKT, SA, SCM), with at least two at the 400-level.	12	Emphasis	---
Total additional credits needed at UIU to complete degree:	63		
Total transferable credits from NLTC:	51		
Total Earned Credits:	114		

~~ NOTES ~~

LEGEND:

- # Transfer grades lower than a C- will not be accepted.
- **Bolded** text indicates UIU recommendations.
- *Grayed out text* indicates courses fulfilled through transfer. Strikethrough indicates specific course if within grouping.

A minimum of 90 semester credits is required for a the 90-credit baccalaureate degree; up to 51 lower-division college semester credits from Northwest Louisiana Technical. A minimum of 30 credits must be upper-division credits for a UIU baccalaureate degree; lower-division transfer work from Northwest Louisiana Technical does not contribute to the upper-division credit requirement at UIU.

This program transfer guide is based on the June 2026 course-to-course articulation (UIU 2025-26 catalog & NLTC 2025-26 catalog).

Every effort has been made to ensure the accuracy and completeness of this program articulation. The office of the Registrar of Upper Iowa University reserves the right to make corrections, additions, and deletions as necessary.

Maximize Your Transfer to UIU

Take up to 3 credits to fulfill the Peacock Professional Experience (PPE) Requirements.

Choose up to 3 additional credits at Northwest Louisiana Technical to transfer into Upper Iowa University to fulfill PPE requirements. Talk with your advisors to ensure additional courses will fit with your degree plan and financial aid requirements.

Choose up to 3 credits from the following areas:

- Professional Communication (Oral) PPE Requirement – up to 3 credits (COMM 105)

Additional Electives Transfer Guide

NLTC ELECTIVES			Transfers as UIU Course			
Course Id	Course Name	# Cr	Course Id	Course Name	# Cr	Requirement Fulfilled
Professional Communication (Oral) PPE Requirement						
SPCH 1015	Intro to Public Speaking	3	COMM 105	Public Speaking	3	PPE COMM 105