

Joint Services Transcript



**Website: <https://jst.doded.mil>
Email: jst@doded.mil**

Background

The Joint Services Transcript (JST) provides documented evidence to colleges and universities of the professional military education, training, and occupation experiences of service members and veterans. Under contract with the Defense Activity for Non-Traditional Education Support (DANTES), the American Council on Education (ACE) conducts and facilitates the rigorous academic review of military courses and occupations. JST is an official transcript tool that validates and documents those courses and occupations for service members and veterans.

Stakeholders can create JST accounts and receive transcripts at <https://jst.doded.mil>. Questions that are service specific can be directed to the individual service support areas found on the back page of this pamphlet or at <https://jst.doded.mil>. Questions concerning technical support can be directed to jst@doded.mil.

The Army, Marine Corps, Navy, and Coast Guard now have a synchronized transcript presenting:

- Personal service member data;
- Military course completions with descriptions;
- Military experience;
- College-level test scores;
- Other learning experiences;
- A summary page, with Servicemembers Opportunity Colleges (SOC) Course Category Codes; and
- An academic institution courses page (Army excluded).

Benefits of JST:

- Increased return on investment;
- Uniformity and centralization; and
- Alignment of service-specific information.

Supporting Service Members and Veterans by:

- Eliminating the need for DD Form 295 (Application for the Evaluation of Learning Experiences During Military Service);
- Streamlining procedures for corrections and updates;
- Providing online access to request official copies;
- Making unofficial copies available at any time; and
- Offering timely updates or corrections with service-specific support.

Supporting Colleges and Universities by:

- Eliminating the need for DD Form 295;
- Providing free transcripts online, with a delivery turnaround of 24 hours;
- Providing technical assistance for online accounts;
 - ♦ Multiple accounts available per institution
 - ♦ Secure PDF format
- Creating feedback opportunities for transcript improvements; and
- Reporting errors via email.

Section 1: Unique Service Seal

- Each JST is "owned" by the service member's or veteran's specific service. The Army, Marine Corps, Navy, and Coast Guard participate in the JST; therefore, you will see each service's seal with the ACE seal at the top.

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Section 2: Personal Service Member Data

- This section will clearly indicate whether the transcript is official or unofficial. Service members and veterans can access unofficial copies of their transcripts at any time via the web. Official transcripts can be requested via the website and must come directly from the JST Operations Center.
- The title of the rank with the actual pay-grade level is provided in parentheses.
- The member's current status (active or separated) is important for colleges

JOINT SERVICES TRANSCRIPT



****OFFICIAL****

Name: MARINE, I AM
SSN: XXX-XX-XXXX
Rank: Corporal (E4)
Status: Separated

Transcript Sent To:
University of XXXXXXXX

JOINT SERVICES TRANSCRIPT



****OFFICIAL****

Name: ARMY, I AM
SSN: XXX-XX-XXXX
Rank: Sergeant First Class (E7)
Status: Active

Transcript Sent To:
University of XXXXXXXX

JOINT SERVICES TRANSCRIPT



****UNOFFICIAL****

Name: [REDACTED]
SSN: XXX-XX-XXXX
Rank: Senior Chief Information Systems Technician (E8)
Status: Separated

Transcript Sent To:
[REDACTED]

and universities, particularly if a member is still active, which could mean he or she may have additional transcripts to provide with the career progression.

Section 3: Military Course Completions

- This section lists the trajectory of courses the service member or veteran has completed that have been evaluated by ACE. Key things to note include the military course ID number in the far left margin, the ACE identifier in bold text to the right, and the dates taken.
- The credit recommendations are listed as subject area bullets with the semester hours (SH) and level of the credit (V=vocational; L=lower; U=upper; G=graduate) aligned to the right.
- At the end of the credit recommendation, there are two sets of dates. The first date indicates when an ACE faculty evaluation team conducted the hands-on review. The second date indicates any administrative adjustment to the course data.
- Not everything appears on the transcripts, and it is recommended that you cross-reference the transcript with the ACE Military Guide (www.acenet.edu/militaryguide). Additional data listed in the guide include course length, version, and related competencies (topics associated with each subject area credit recommendation).

Military Course Completions

Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
750-BT	AR-2201-0399 Basic Combat Training: Upon completion of the course, the recruit will be able to demonstrate general knowledge of military organization and culture, mastery of individual and group combat skills including marksmanship and first aid, achievement of minimal physical conditioning standards, and application of basic safety and living skills in an outdoor environment.	12-JUN-1988 to 14-AUG-1988		
	<ul style="list-style-type: none"> • First Aid • Marksmanship • Outdoor Skills Practicum • Personal Physical Conditioning 		1 SH 1 SH 1 SH 1 SH	L L L L
	(10/00)(10/00)			
5-16-C20	AR-1408-0286 Initial Military Training for Chaplains and Chaplain Candidates: Chaplain Center and School Ft. Jackson, SC Upon completion of the course, the student will have been exposed to general military topics.	20-AUG-1996 to 10-SEP-1996		
	<ul style="list-style-type: none"> • Military Science 		1 SH	L
	(3/04)(3/04)			

Section 4: Military Experience (Occupations)

- This section highlights occupation designators, their descriptions, credit recommendations, and when they were attained by the service member. Not all occupations have been evaluated by ACE.
- Enhancements include the Army occupation status (primary, duty, secondary) next to the occupation designator.
- For Marine Corps occupations, the pay-grade alignment to the credit recommendation is noted in parentheses.

Occupation ID	ACE Identifier Title Description-Credit Areas	Dates Held	ACE Credit Recommendation	Level
MCE-9900	NONE ASSIGNED Basic Marine: Description not available. • None	01-APR-2001		
MCE-1100	NONE ASSIGNED Basic Utilities Marine: Participates in formal schooling to qualify for one of the designated MOSs within the utilities occupational field. • None	01-AUG-2001		
1161	MCE-1161-001 Refrigeration Mechanic: Installs, operates, and performs preventive maintenance on air conditioner and refrigeration equipment electrical systems, including replacement of mechanical and electrical components and air circulating system; repairs air conditioner and refrigeration tubing; supervises refrigeration and air conditioning equipment installation, preventive and corrective maintenance, corrosion and deterioration control, and hazardous waste control program. • A/C Refrigeration Troubleshooting and Repair (SSGT) • Leadership (SSGT) • Principles of Management (SSGT)	01-OCT-2001	3 SH 1 SH 2 SH	L L U
	(6/06)(6/06)			

Section 5: College Level Test Scores

- This is a useful advising section on the exams, such as the CLEP, DSST, or DLPT, that a service member or veteran has completed.
- Often, colleges and universities still require the official test score report, but this section can be used as an advising tool.

College Level Test Scores

Excelsior College Examinations (ECE) formerly ACT PEP Regents College Examinations

Date Taken	Title	Recmd Credit	Level	Required by ACE	Student's Score
09-FEB-2011	World Conflict	3	U	C	A

College Level Examination Program (CLEP) & DANTES Subject Standardized Tests (DSST)

Date Taken	Title	Recmd Hrs	Required by ACE	Student's Score	Sub Score1	Sub Score2	Verbal Score
09-FEB-2011	College Level Spanish Language	6 or 12	50	62			
09-FEB-2011	Technical Writing	3	46	55			

Defense Language Proficiency Test (DLPT)

Date Taken	Title	Student Score	ACE Recommended Credit		
			Listening	Reading	Speaking
01-SEP-2010	Spanish	2+		4L&6U	
01-SEP-2010	Spanish	3	4L&6U		
15-SEP-2010	Spanish	3+			4L&7U

Section 6: Other Learning Experiences

- The professional education and training experiences that do not have official ACE credit recommendations are listed within this section.
- This information is listed in tabular form, and the major reason codes for no credit recommendation are itemized for easier reference.

Other Learning Experiences

This section provides a record of the service member's learning experiences that do not have credit recommended for one or more of the following reasons:

- (1) Course has not been evaluated by ACE.
- (2) Class attendance dates were not recorded in the service member's record.
- (3) Course was not completed during the ACE evaluation period.
- (4) Course was not evaluated by ACE at this specific location.

Course ID	Date Taken	Title	Location	Reason
M92 MC-2204-0105	29-APR-1994	Marine Combat Training	MCB Camp Lejeune, NC	3
571 MC-0801-0016	31-JUL-1996	NBC Individual Survival Measures	Marine Corps Institute Washington, DC	3
8002	28-JAN-1997	Leadership	Marine Corps Institute Washington, DC	1
8003	04-FEB-1997	Military Studies	Marine Corps Institute Washington, DC	1
8001	11-FEB-1997	Written Communication	Marine Corps Institute Washington, DC	1
8006	11-FEB-1997	Weapons	Marine Corps Institute Washington, DC	1
8005	19-FEB-1997	Battle Skills	Marine Corps Institute Washington, DC	1
T3W	11-MAR-1997	Sgt Non-Resident Program	Marine Corps Institute Washington, DC	1
8004	11-MAR-1997	Training Management	Marine Corps Institute Washington, DC	1

Section 7: Summary

- This section is not considered an official part of the transcript. Notice that there is no ACE seal at the top of the page.
- This is a handy reference summary of the service member's or veteran's credit recommendations, which cross-references with the appropriate Servicemembers Opportunity Colleges (SOC) Course Category Codes.
- Only items that have been evaluated by ACE that have recommended credit will appear on the Summary.




SUMMARY

Name: BEALL, YOUCANBE		SSN: XXX-XX-XXXX				
ACE Exhibit Number	Military Course Number	Title / Subject	Date	Credit	Level	SOC Category Code
AR-2201-0399	750-BT	Basic Combat Training	14-AUG-1988			
		First Aid		1	L	Health/Fitn/Wellness
		Marksmanship		1	L	CJ207A
		Outdoor Skills Practicum		1	L	Physical Education
AR-1408-0286	5-16-C20	Chaplain Officer Basic Common Core	10-SEP-1996			
		Military Science		1	L	Military Science
AR-1513-0016	561-56M10	Chaplain Assistant	30-APR-1999			
		Computer Application		1	L	
		Word Processing		1	L	OF006A
		Ethics		1	U	FL081A/FL081B
		Grief Counseling		1	U	Counseling Psych
AR-1408-0285	561-56M30 (Option 1)	Total Army Training System (TATS)	20-SEP-2002			
		Chaplain Assistant Basic Noncommissioned Officer (NCO)				
		Office Procedures		1	L	OF011A
AR-1408-0313	805D-56M30.0 TATS	Organizational Psychology	29-OCT-2003	1	U	PS305A/PS305B
		Chaplain Assistant Basic Noncommissioned Officer				
AR-1408-0287	500-75H40	Operations Management	29-NOV-2003	3	U	MG107A/MG107B
		Senior Personnel Services Sergeant				
AR-1408-0287	500-75H40	Military Science	29-NOV-2003	3	L	Military Science
		Principles Of Supervision		3	L	MG102A/MG102B
AR-1405-0201	921-410	Unit Movement Officer (UMOC)	21-SEP-2012			
		Logistics Management		3	U	

JST "At a Glance"

Section 8: Academic Institution Courses

- This section is not considered an official part of the transcript; notice that there is no ACE seal at the top of the page.
- Another valuable advising tool is the top portion, which indicates the degrees and certifications that the service member or veteran has completed.
- This section also itemizes the courses completed with military tuition assistance, or courses for which the service member or veteran has submitted official transcripts to their service to be included in his or her personal training record.
- This page is not available to the Army JST; Soldiers should refer to GoArmyEd (www.goarmyed.com) for information regarding their academic institution courses.



ACADEMIC INSTITUTION COURSES

NOT AN OFFICIAL TRANSCRIPT*

Name: [REDACTED] SSN: XXX-XX-XXXX

DEGREES / CERTIFICATIONS

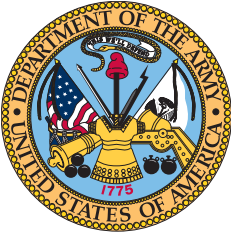
Type	Major / Certification	Date Awarded	Institution
BS	CHEMISTRY	18-MAY-2003	Excelsior College
CERT	LEADERSHIP AND MANAGEMENT	30-AUG-2005	Univ of Maryland Univ College Other
CERT	HUMAN RESOURCES MANAGEMENT	30-DEC-2005	Univ of Maryland Univ College Other

Course	Title	Start Date	End Date	Credits/ Unit	Level	Grade	Institution
MAC2311	Calculus I	05-JAN-1989	26-APR-1989	4S	L	B	Florida A&M University 400 Lee Hall S Mlk Blvd Tallahassee, FL 32307
EET2106	Ckcs I	05-JAN-1989	26-APR-1989	4S	L	C	Florida A&M University 400 Lee Hall S Mlk Blvd Tallahassee, FL 32307
MAN2021	Prin Of Mgmt	05-JAN-1989	05-MAY-1989	3S	L	B	Florida State College at Jacksonville 501 W State St Jacksonville, FL 32202
AMII2010	Us History I	05-JAN-1989	22-FEB-1989	3S	L	A	Florida State College at Jacksonville 501 W State St Jacksonville, FL 32202
AMII2020	U S History Ii	07-MAR-1989	07-MAY-1989	3S	L	A	Florida State College at Jacksonville 501 W State St Jacksonville, FL 32202

American Council on Education

One Dupont Circle, NW ▪ Washington, DC 20036

www.acenet.edu



Web Resources

ACE Transcript Website

www.acenet.edu/militaryprograms/jst

DANTES Transcript Support

www.jointservicetranscript.com

Joint Services Transcript

jst.doded.mil



Email Support

JST Operations

jst@doded.mil

Army JST

usarmy.knox.hrc.mbx.tagd-jst@mail.mil

Marine JST

jst@doded.mil

Navy JST

vec@navy.mil

Coast Guard JST

CGI-PF-ed_transcripts@uscg.mil



email: militaryed@acenet.edu

ACE Lifelong Learning Resource Center: 866-205-6267 (toll free)

DANTES #2128