



OKLAHOMA
STATE ACCREDITING AGENCY

August 29, 2018

Mr. Chad Cook, Director of Military and Veteran Services
Upper Iowa University
4700 Mow-Way Road, Suite 502
Fort Sill, OK 73503

Dear Mr. Cook:

RE: MODIFICATION OF APPROVAL FOR VETERANS EDUCATION AND TRAINING

Oklahoma State Accrediting Agency (OKSAA) has taken action on Upper Iowa University, Fort Sill, Oklahoma, regarding education and training to eligible veterans and other persons under the provisions of Section 3675, Title 38, United States Code, as indicated on the enclosure.

This modification is based on correspondence date stamped by this office on July 30, 2018 thru August 29, 2018. The effective date of this approval action is **August 27, 2018** with a termination date of **February 27, 2020** provided the institution continues to comply with State and Federal regulations.

Be advised that the termination date may exceed the last day of class on the institution's calendar approved by OKSAA. This is to allow processing time for new catalogs, calendars, and etc. to be created by the institution and submitted for approval. OKSAA also needs time to review, therefore, submitting your materials at least 90 days prior to the noted termination date is strongly recommended. To maintain approval, catalogs must be submitted to OKSAA annually for review and action. Additionally, this office must be notified of changes to the institution's accreditation or licensing status, adverse state or federal regulatory changes, location change, management, leadership, or ownership changes, and catalog changes that include policy changes. If an institution does not renew annually or notify OKSAA of changes noted previously, the circumstances may result in disciplinary action. Failure to comply with OKSAA or VA requirements may result in suspension or withdrawal.

OKSAA values our partnership with Upper Iowa University. Your dedication and diligence to Oklahoma veterans and dependents is greatly appreciated. Mr. Cook, you did a great job providing the information needed to complete this approval. Your commitment to ensure a seamless approval is truly appreciated.

If you have questions or concerns about this action, please contact this office at (405) 879-9600 or oksaa@saa.ok.gov.

Sincerely,


Gina M. Wekke
Executive Director

GMW/dm

Enclosure

cc: Ms. Brandy Branstetter, Center Director/School Certifying Official
Ms. Virginia Lacy, Office Manager
Mr. Joseph B. Culver, Education Liaison Representative,
U.S. Department of Veterans Affairs, Muskogee Regional Benefit Office



UNDER THE PROVISIONS OF SECTION 3675, TITLE 38, UNITED STATES CODE, THIS IS NOTIFICATION OF FACILITY:

- | | | |
|---------------------------------------|--|--|
| <input type="checkbox"/> NEW APPROVAL | <input checked="" type="checkbox"/> MODIFICATION OF APPROVAL | <input type="checkbox"/> SUSPEND FACILITY |
| <input type="checkbox"/> DISAPPROVAL | <input checked="" type="checkbox"/> Annual Review <input type="checkbox"/> Modification of Annual Review | <input type="checkbox"/> WITHDRAW FACILITY |
| | | <input type="checkbox"/> REINSTATEMENT OF FACILITY |

FACILITY NAME: Upper Iowa University FACILITY CODE: 3-1-8091-36

EFFECTIVE DATE: August 27, 2018 TERMINATION DATE: February 27, 2020

I. APPROVAL ACTION(S):

All approval actions are valid only for documents submitted and date stamped by this office to complete this approval. See sections III, IV, and V for remarks.

SCHOOL:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Name | <input type="checkbox"/> Equipment | <input checked="" type="checkbox"/> Catalogs/Handbooks | <input checked="" type="checkbox"/> Hours of Operation |
| <input type="checkbox"/> Main Campus Location | <input type="checkbox"/> Space (classrooms, labs, etc.) | <input checked="" type="checkbox"/> Policy | <input checked="" type="checkbox"/> Class Schedule(s) |
| <input type="checkbox"/> Satellite Location | <input type="checkbox"/> Additional Training Sites | <input checked="" type="checkbox"/> Tuition/Fees | <input checked="" type="checkbox"/> Academic Calendar(s) |
| <input type="checkbox"/> Ownership | | <input checked="" type="checkbox"/> Officials | <input checked="" type="checkbox"/> Faculty/Staff |

COURSE/PROGRAM:

- | | | | |
|-----------------------------------|---------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Name | <input type="checkbox"/> Suspended | <input type="checkbox"/> Disapproval/Withdraw |
| <input type="checkbox"/> Deletion | <input type="checkbox"/> Length | <input type="checkbox"/> Unsuspended | <input checked="" type="checkbox"/> See remarks, Section IV |

DELIVERY METHODS:

- | | | | |
|--|--|---|--|
| <input checked="" type="checkbox"/> Cooperative Training | <input checked="" type="checkbox"/> Practical Training | <input checked="" type="checkbox"/> Traditional | <input checked="" type="checkbox"/> Independent Study
(online, blended, self-paced, & etc.) |
|--|--|---|--|

ACTIONS BASED ON THE FOLLOWING DOCUMENTS:

Document Submitted/Received	Document Dated	Date SAA Received
SAA Form 2201 - Application	7/23/18	7/30/18
SAA Form 2202 - Catalog Request	7/23/18	7/30/18
SAA Form 2203 - Program Request	2018-2019	8/20/18
85/15 Calculation	9/22/17	7/30/18
VA Form 20-8206, Equal Opportunity Statement	7/23/18	7/30/18
Accreditation Letter, Higher Learning Commission	8/29/18	8/29/18
Upper Iowa University Tuition and Fees	2018-2019	8/29/18
True and Correct Statement	8/15/18	8/20/18
Upper Iowa University Academic Catalog	2018-2019	8/20/18

Recommend Approval:

Deveda D. Mason, State Accrediting Officer

Gina M. Wekke, Executive Director



III. APPROVED CAMPUS LOCATIONS:

VA beneficiaries attending on-site classes can only be certified if enrolled and attending class at the below approved location(s).

Upper Iowa University

4700 Mow-Way Road, Suite 502
Fort Sill, OK 73503

IV. ADDITIONAL TRAINING LOCATIONS (Internships, Externships, Practicums, Cooperative Training, Practical Training)

V. APPROVED PROGRAMS*:

UNDERGRADUATE DEGREE PROGRAMS

Action	Program	Length	Remarks
	AA/ General Business	60	
	AA/ Liberal Arts	60	
	BS/ Human Resources Management	120	
	BS/ Management	120	
	BS/ Public Administration	120	
	BS/ Social Science	120	

**Students must complete all SAA approved hours for the program to qualify VA education benefits.*

Action Codes: A=Added; D=Deleted; S=Suspended; U=Unsuspended; W=Approval Withdrawn; X=Disapproved; L=Length; N=Name Change

Cooperative Training Codes: WS=Workforce Staging; WI=Workforce Induction; WC=Workforce Connection; IN=Internship; EX=Externship

VI. REMARKS:

- Schools approved under the provisions of 38 USC 3675 and 3676 must continue to comply with the requirements to remain approved for VA education benefits.
- **APPROVAL SUBMISSIONS:** OKSAA must review all programs and related materials annually and as changes occur in order for your facility to remain as an approved veterans' education facility. OKSAA approval decisions are based on the information provided at the time of review. Failure to submit information regarding policies and programs may change the outcome your approval. Once you receive your approval letter, be advised that the submission has been sent to the VA for acceptance and if questions arise, OKSAA may reach out for additional clarification.
- **VA ONCE:** All VA education institutions must utilize VA Once for certifications. Contact the Oklahoma Liaison Representative for VA Once assistance at (918) 781-7827.
- **85/15 ENROLLMENT RATIOS:** Per CFR 21.4201, educational institutions must comply with Statement of Assurance of Compliance with 85/15 Enrollment Ratios in all programs approved for veterans' education benefits. Failure to either maintain required 85-15% ratio or submit the report to the VA as required will result in suspension of approval.
- **INDEPENDENT STUDY (ONLINE INSTRUCTION OR NON-TRADITIONAL DELIVERY METHODS):** Per 38 U.S.C. 3680A accredited nonprofit independent education institutions offering **Certificate** programs approved by the SAA may offer independent study courses for students utilizing veterans' education benefits. Approval of this delivery method is noted in Section I under remarks.

Unaccredited nonprofit and for-profit certificate granting education institutions are not approved to offer programs in the independent study delivery format.



- **COOPERATIVE TRAINING:** 38 CFR 21.4233: A full-time program of education consisting of phases of school instruction alternated with training in a business or industrial establishment with such training being strictly supplemental to the school instruction may be approved. Programs with off-site Cooperative Training must adhere to the number of credit or clock hours on the course curriculum outlines approved by OKSAA. Veterans' education beneficiaries should not receive private monetary compensation payments while completing Cooperative Training courses. Approval of this delivery method is noted in Section I and Section IV under remarks.
- **PRACTICAL TRAINING:** 38 CFR 21.4265(f): Practical training for professional objectives is considered to be resident, institutional training when offered by accredited and non-accredited schools, or accredited hospitals. Courses involving internships, externships, clinical training, and practicums must adhere to the number of credit or clock hours on the course curriculum outlines approved by OKSAA. Approval of this delivery method is noted in Section I.
- **REMEDIAL COURSES:** Remedial and deficiency courses are courses designed to correct deficiencies in basic mathematics, English, and reading at the elementary or secondary level. **These courses can be certified as part of an approved program, but only for students for whom a verifiable need has been established.** Keep test results and other documents in the student's file that support the student's need for remedial and deficiency courses. VA will not pay for remedial and deficiency courses offered as independent study (online).
- **STUDY ABROAD COURSES:** Students must be enrolled in courses that will apply to the programs approved by the OKSAA. Veterans Education Benefits will not pay toward any fees associated with books, travel, food, lodging or excursions. VA could pay the home school's tuition, up to the resident maximum allowed, if the student is required to study abroad as part of their approved program.

SAA Use Only	
IHL Programs Approved	6
IHL Programs Disapproved	0
NCD Programs Approved	0
NCD Programs Disapproved	0
Other Approvals	8
Other Disapprovals	0
Time spent on approval	10 hrs