

Program Transfer Guide

Central Louisiana Technical Community College

Associate of Applied Science (AAS) in

BUSINESS OFFICE ADMINISTRATION – GENERAL CONCENTRATION

→ UIU Bachelor of Science (BS) in

BUSINESS ADMINISTRATION – General Business Emphasis

JUNE 2026



EDUCATION BUILT FOR LIFE

Years 1 & 2 at Central Louisiana Technical Community College:

CLTCC Program Course Sequence			Course Transfers into UIU as			
Course ID	Course Name	# Cr	Course ID	Course Name	# Cr	Requirement Fulfilled
Pre-Requisite Courses						
CPTR 1002	Computer Literacy & Appl.	3	IS 102	Intro to Comp Appl & Tech	3	Prereq for BA 256
KYBD 1010	Intro to Keyboarding	3	----	----	3	Free Elective
BUSE 1030	Business English	3	----	----	3	Free Elective
Core Courses for all Concentration Areas						
ORNT 1000	Freshman Seminar	1	FYS 120/122	First Year Seminar	1	PPE FYS 120/122
CSRV 1000	Customer Service	3	----	----	3	Free Elective
BUSM 1050	Business Math	3	----	----	3	Free Elective
ISYS 1440	Word Processing	3	----	----	3	Free Elective
BUSI 1030	Intro to Business	3	----	----	3	Free Elective
BUSO 1100	Records & Info Management	3	----	----	3	Free Elective
CTS – Customer Service Specialist						
ACCT 1100	Principles of Accounting	3	ACCT 201	Accounting Principles I	3	PPE QR & Bus Core
ACCT 1500	Computerized Accounting	3	----	----	3	Free Elective
ISYS 1540	Advanced Word Processing	3	----	----	3	Free Elective
BUSE 1045	Business Communications	3	BA 374	Business Communications	3	Business Core
CPTR 1320	Spreadsheets	3	----	----	3	Free Elective
CTS – Administrative Assistant						
OSYS 2530	Office Procedures	3	----	----	3	Free Elective
CPTR 1420	Advanced Spreadsheets	3	----	----	3	Free Elective
Approved Business Elective (ECON 2020)		3	ECON 160	Principles of Microecon.	3	PPE Civ/Ethics & Business Core
Approved Elective (SPCH 2150)		3	COMM 105	Public Speaking	3	PPE COMM 105
JOBS 2450	Job Seeking Skills	2	----	----	2	Free Elective
General Education Courses						
ENGL 1010	English Composition I	3	ENG 101	English Composition I	3	PPE ENG 101
Math Elective (MATH 2100)		3	MATH 220	Elementary Statistics	3	PPE QR & Bus Core
Behavioral/Soc. Science Elective (PSYC 2010)		3	PSY 190	General Psychology	3	PPE Social Science
Natural Science Elective (BIOL 1010)		3	SCI 150	Science Gen Ed	3	PPE Science
Humanities Elective (ARTS 1200)		3	ART 100	Intro to Art	3	PPE Creative Expr.
Total occupational course credits earned:		69	Total course credits accepted:		69	
Total transferable credits#:		69	UIU recommendations are bolded .			

Years 3 & 4 at Upper Iowa University:

Courses to be taken at Upper Iowa University	UIU Program Course List		# Cr	Requirement Fulfilled	Transferred In
	Peacock Professional Experience (PPE) Courses				
	FYS 120 OR FYS 122	First Year Seminar (Fayette) First Year Seminar (Online/Self-Paced)	±	Success in Higher Education	ORNT 1000
	ENG 101	English Composition I	±	PPE Prof Comm/Wrtn (PW)	ENGL 1010
	ENG 102	English Composition II	3	PPE Prof Comm/Wrtn (PW)	---
	COMM 105 OR COMM 200	Public Speaking Interpersonal Communication	±	PPE Prof Comm/Oral (PC)	SPCH 2150
		any Human Values & Cultural Perspectives	3	PPE Human Values & Cultural Persp. (HVCP)	---
		any Quantitative Reasoning	±	PPE Quantitative Reasoning (QR)	ACCT 201 in major
		any Science	±	PPE Science (SCI)	BIOL 1010
		any Social Science	±	PPE Social Science (SSCI)	PSYC 2010
		any Civics, Ethics & Citizenship	±	PPE Civics, Ethics & Citizenship (CIV)	ECON 160 in major
		any Creative Expression	±	PPE Creative Expression (CREX)	ARTS 1200
	Peacock Professional Experience (Gen Ed) Electives (if needed)				
	<i>All students must complete at least 30 hours of general education (Peacock Professional Experience) coursework. If the student has had specific general education requirements waived above, you must meet the 30-hour minimum using any general education course(s) not already applied in the Peacock Professional Experience section.</i>				
	PPE 100	Peacock Professional Experience Elective	±	PPE Electives	MATH 2100
	Prerequisites				
	MATH 101 OR MATH 105 OR MATH 107	Math for Liberal Arts OR College Mathematics w/ Applications OR College Algebra	±	PPE QR & Prereq. for BA 256 or MATH 220 & ACCT 201	MATH 2100
	IS 102	Computer Applications and Technology	±	Prereq. For BA 256	CPTR 1002
	Business Core Courses				
	ECON 160	Principles of Microeconomics	±	Business Core/PPE CIV	ECON 2020
	ECON 161	Principles of Macroeconomics	3	Business Core	---
	ACCT 201	Accounting Principles I	±	Business Core/PPE QR	ACCT 1100
	ACCT 202	Accounting Principles II	3	Business Core	---
	MKT 208	Marketing Principles	3	Business Core	---
	BA 210	Management Principles	3	Business Core	---
	BA 222	Management Information Systems	3	Business Core	---
	BA 256 OR MATH 220	Quantitative Analysis for Business I Elementary Statistics	±	Business Core/PPE QR	MATH 2100
	BA 302	Business Law and Ethics	3	Business Core	---
	FIN 341	Corporate Financial Management	3	Business Core	---
	BA 356	Quantitative Analysis for Business II	3	Business Core	---
	BA 374	Business Communication	±	Business Core	BUSE 1045
	BA 460	Strategic Management	3	Business Core	---
	Major Courses				
	BA 361	Human Resource Management	3	Major	---
	BA 370	Entrepreneurship and Small Bus Mgmt	3	Major	---
	BA 423	Production & Operations Management	3	Major	---



Program Transfer Guide – CLTCC BUSINESS OFFICE ADMINISTRATION – GENERAL CONCENTRATION → UIU BUSINESS
ADMINISTRATION – General Business Emphasis – June 2026

Complete four 300-400 level Business courses (ACCT, BA, ECON, FIN, HSA, MKT, SA, SCM), with at least two at the 400-level.	12	Emphasis	---
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Total additional credits needed at UIU to complete degree:	54
Total transferable credits from CLTCC:	69
Total Earned Credits:	123

~~ NOTES ~~

LEGEND:

- # Transfer grades lower than a C- will not be accepted.
- **Bolded** text indicates UIU recommendations.
- *Grayed out text* indicates courses fulfilled through transfer. Strikethrough indicates specific course if within grouping.

A minimum of 120 semester credits is required for a baccalaureate degree; up to 78 lower-division college semester credits from Central Louisiana Technical Community College. A minimum of 30 credits must be upper-division credits for a UIU baccalaureate degree; lower-division transfer work from Central Louisiana Technical Community College does not contribute to the upper-division credit requirement at UIU.

This program transfer guide is based on the July 2026 course-to-course articulation (UIU 2025-26 catalog & CLTCC 2025-26 catalog).

Every effort has been made to ensure the accuracy and completeness of this program articulation. The office of the Registrar of Upper Iowa University reserves the right to make corrections, additions, and deletions as necessary.

Elective Transfer Table

CLTCC ELECTIVES			Transfers as UIU Course			
Course Id	Course Name	# Cr	Course Id	Course Name	# Cr	Requirement Fulfilled
Math Elective						
MATH 1100	College Algebra	3	MATH 107	College Algebra	3	PPE QR & Prereq
MATH 1195	Co-req College Algebra Lecture	3	MATH 107	College Algebra	3	PPE QR & Prereq
MATH 1120	Trigonometry	3	MATH 115	Trigonometry/Analytic Geometry	3	PPE Quant. Reason.
MATH 1300	Contemporary Mathematics	3	MATH 101	Math for Liberal Arts	3	PPE QR & Prereq
MATH 1060	Finite Mathematics	3	QR 150	Quant. Reasoning Gen Ed	3	PPE Quant. Reason.
MATH 2100	Introductory Statistics	3	MATH 220	Elementary Statistics	3	PPE QR & Major
Behavioral/Social Science Elective						
ANTH 1010	Introduction to Anthropology	3	HVCP 150	Hum. Val/Ctrl. Persp. Gen Ed	3	PPE HVCP
ANTH 1030	Cultural Anthropology	3	ANTH 110	Intro. To Cultural Anthropology	3	PPE HVCP
ECON 2010	Principles of Macroeconomics	3	ECON 161	Principles of Macroeconomics	3	Business Core
ECON 2020	Principles of Microeconomics	3	ECON 160	Principles of Microeconomics	3	PPE Civ/Ethics & Business Core
GEOG 1010	World Regional Geography	3	GEOG 200	World Regional Geography	3	Free Elective
POLI 1100	Introduction to American Govmt.	3	PS 100	US Government	3	PPE Civ/Ethics
PSYC 2010	Introduction to Psychology	3	PSY 190	General Psychology	3	PPE Social Science
PSYC 2050	Developmental Psychology	3	EDU 142	Human Growth/Dev/Guidance	3	PPE Social Science
SOCL 2090	Criminology	3	CJ 333	Criminology	3	Free Elective
SOCL 2010	Introduction to Sociology	3	SOC 110	Principles of Sociology	3	PPE Social Science
Natural Science Elective						
BIOL 1010	General Biology I	3	SCI 150	Science Gen Ed	3	PPE Science
BIOL 1020	General Biology II	3	SCI 150	Science Gen Ed	3	PPE Science
BIOL 2200	Human Anatomy & Physiology I	3	SCI 150	Science Gen Ed	3	PPE Science
BIOL 2600	Fundamentals of Human Nutrition	3	----	----	3	Free Elective
BIOL 2703	Nutrition	3	BIO 165	Human Biology & Nutrition	3	PPE Science
CHEM 1010	Introductory Chemistry I	3	SCI 150	Science Gen Ed	3	PPE Science
Humanities Elective						
ARTS 1100	Exploring the Arts	3	CREX 150	Creative Expression Gen Ed	3	PPE Creative Expr.
ARTS 1200	Introduction to Visual Arts	3	ART 100	Introduction to Art	3	PPE Creative Expr.
ENGL 2010	British Literature I	3	CREX 150	Creative Expression Gen Ed	3	PPE Creative Expr.
ENGL 2020	British Literature II	3	CREX 150	Creative Expression Gen Ed	3	PPE Creative Expr.
ENGL 2050	American Literature I	3	ENG 209	American Literature I	3	Free Elective
ENGL 2060	American Literature II	3	ENG 210	American Literature II	3	PPE Creative Expr.
ENGL 2070	Major Writers in World Literature	3	ENG 214	World Literature Survey	3	Free Elective
ENGL 2110	Introduction to Fiction	3	CREX 150	Creative Expression Gen Ed	3	PPE Creative Expr.
ENGL 2150	Intro to Poetry and/or Drama	3	----	----	3	Free Elective
HIST 1010	Western Civilization I	3	SSCI 150	Social Science Gen Ed	3	PPE Social Science
HIST 1020	Western Civilization II	3	SSCI 150	Social Science Gen Ed	3	PPE Social Science
HIST 2010	American History I	3	HIST 110	American History to 1877	3	PPE Social Science
HIST 2020	American History II	3	HIST 111	American History Since 1877	3	PPE Social Science
HIST 2100	Louisiana Purchase	3	SSCI 150	Social Science Gen Ed	3	PPE Social Science
PHIL 1100	World Religions	3	REL 120	Intro. to World Religions	3	PPE HVCP
SPCH 2150	Public Speaking	3	COMM 105	Public Speaking	3	PPE COMM 105

Maximize Your Transfer to UIU

Take up to 9 credits to fulfill the Peacock Professional Experience (PPE) and Business Core Requirements.

Choose up to 9 additional credits at Central Louisiana Technical Community College to transfer into Upper Iowa University to fulfill PPE and Business Core requirements. Talk with your advisors to ensure additional courses will fit with your degree plan and financial aid requirements.

Choose up to 9 credits from the following areas:

- Professional Communication (Written) PPE Requirement – up to 3 credits (ENG 102)
- Human Values & Cultural Perspectives PPE Requirement – up to 3 credits
- Business Core Requirements – up to 9 credits (*see table below*)

Additional Elective Transfer Guide

CLTCC ELECTIVES			Transfers as UIU Course			
Course Id	Course Name	# Cr	Course Id	Course Name	# Cr	Requirement Fulfilled
Professional Communication (Written) PPE Requirement						
ENGL 1020	English Composition II	3	ENG 102	English Composition II	3	PPE ENG 102
Human Values & Cultural Perspectives PPE Requirement						
ANTH 1010	Introduction to Anthropology	3	DEI 150	Diversity/Equity/Inclu. Gen Ed	3	PPE HVCP
ANTH 1030	Cultural Anthropology	3	ANTH 110	Intro to Cultural Anthropology	3	PPE HVCP
PHIL 1000	World Religions	3	REL 120	Intro. to World Religions	3	PPE HVCP
Business Core Requirements						
ACCT 1200 OR ACCT 2110	Principles of Accounting Part II OR Intro to Managerial Accounting	3 OR 3	ACCT 202	Accounting Principles II	3	Business Core
BUSL 1000	Business Law	3	BA 302	Business Law & Ethics	3	Business Core
BUSN 2200	Foundations of Marketing	3	MKT 208	Marketing Principles	3	Business Core
ECON 2010	Principles of Macroeconomics	3	ECON 161	Principles of Macroecon.	3	Business Core
MANG 2100	Principles of Management	3	BA 210	Management Principles	3	Business Core