PURPOSE
To utilize a uniform final examination schedule that facilitates fairness and maximizes the educational experience for students.

DEFINITIONS
None

POLICY
Courses must adhere to the final examination schedule as published each session.

PROCEDURES
It may be appropriate not to give a final exam/project in some undergraduate courses, such as independent studies, laboratory courses, seminars, and project-based courses.

Faculty members may not offer scheduled final examinations on any other date or at any other time than the date and time scheduled by the University, unless dictated by extenuating circumstances and also subject to prior written authorization of the school dean. A reasonable assessment is expected for students to complete within the scheduled exam period to facilitate fairness and maximize the educational experience.

The University Registrar must publish a final exam schedule for the Fayette Campus. Final exams periods for center and online courses must be identified in the course syllabus and completed in the final week of the course. The last date of submission for the final exam/project/presentation should be stated as well.

RELATED DOCUMENTS, FORMS, AND POLICIES
Faculty Handbook

Revision History

<table>
<thead>
<tr>
<th>Revision Number</th>
<th>Revision Date</th>
<th>Revision Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Vice President for Academic and Student Affairs Approval:

<table>
<thead>
<tr>
<th>Signature</th>
<th>Name:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Douglas L. Binsfeld</td>
<td>07.15.21</td>
</tr>
</tbody>
</table>

Sent to UPC on: