

For the Student: Fill out this section, then send the form (via your UIU email account *only*) and all original documentation supporting your Academic Misconduct Appeal to the Department Chair/ Program Director in which the alleged misconduct occurred. *You are encouraged to retain copies of all relevant documents until the issue is resolved.*

Date of *Student Appeal*: _____
Student Name and ID#: _____
Semester and Year: _____
Course Name/Number/Section: _____
Name of Faculty: _____

**Incomplete or inaccurate information may delay the process and prevent the appeal from meeting timelines.*

APPEAL: Grounds for an appeal require new and/or compelling evidence not considered in any previous submission. *Disagreement with a decision is **not** grounds for appeal.* Please describe and provide new evidence and/or compelling information that has not been considered up to this point below.

DESCRIPTION:

Explain any documentation you are including (attached to the appeal) with this form to clarify ways in which you believe you have been unjustly accused. You must provide evidence; hearsay does not constitute evidence.

Your student UIU email and the associated date stamp will be used for purposes of consent and tracking.

Administrative Ruling (Chief Academic Officer [CAO]): Upon receipt of this form, you should review the Student's appeal along with any documentation provided by the Instructor. CAO will respond to the Student's appeal in writing within ten (10) University Calendar Days of its receipt. A copy of this form with the ruling shall be forwarded to the Student, the Executive Assistant to the CAO, and documents@uiu.edu to be filed in Student file in Docfinity.

Should the decision necessitate a grade change, follow the Grade Change Supplemental Form.

Student did not provide new or compelling evidence; this appeal is denied.

Date Received: _____
Date of Ruling: _____

Ruling (please explain below):