What Do You Need to Find in the Online Library?

The online library can be located by going to the main www.uiu.edu page, and clicking on “Resources”. You will then find Library under “Student Support”. You can also access through myUIU.

**BOOKS & E-BOOKS**

- Use the Library Catalog to find which print books we have in the library, as well as links to electronic books (Also found in the “Books” drop-down menu)
- eBook Collection (EBSCO) to find electronic books (Under “E-Books”)
- TumbleBooks Library (under “E-Books”) to find electronic children’s books

**NEWSPAPERS**

- Find links to newspapers under “News/Newspapers” on library homepage
- Search Access World News by accessing it under “News/Newspapers”, and also “Databases”
- Search Newspaper Source Plus by accessing through EBSCOhost

**WEBSITES**

- When using a website, remember the CRAAP test:
  - **Currency**—how timely is the information?  
  - **Relevance**—does it relate to your needs?
  - **Authority**—what is the source of the information?  
  - **Accuracy**—how reliable is the information?
  - **Purpose**—what purpose does the site fulfill?  Is there bias present?
- If looking for journal articles or scholarly information, Google Scholar [http://scholar.google.com](http://scholar.google.com) is a good place to search. Even though full-text many times isn’t provided (without a cost), the library can usually order the article from another library for you. If interested in this, please email libraryill@uiu.edu.

**ENCYCLOPEDIA REFERENCES**

- Credo Reference E-Book Library
- Find Encyclopedia Britannica and Grolier Online—Encyclopedia Americana under “Dictionaries/Encyclopedias/Reference”

**GOVERNMENT DOCUMENTS**

- Federal & State Government Resources drop-down menu on the library homepage (access to federal legislative information, essential sources of information (Federal Depository Library Basic Collection), Iowa laws, etc.)

**CITATION HELP**

- Resources under “Writing and Citation Aids” on the library homepage

**MAPS**

- **A-to-Z Maps Online**, can be accessed under the “Databases” drop-down menu (contains political, physical, thematic, outline, climate change, antique maps; flags of the world; and much more)
PRO & CON TOPIC IDEAS

- Issues & Controversies—In-Depth Investigations of Today’s Top Issues (located in “Journal Articles” drop-down menu, as well as under “Databases”)

COMPANY & BUSINESS INFORMATION

- ProQuest Entrepreneurship and ABI/Inform—Global (located in “Journal Articles” drop-down menu, as well as under “Databases”)
- Lexis Nexis (located in “Journal Articles”, as well as “Databases”)
- ReferenceUSA (directory of U.S. businesses & standard white pages, located in “Databases”)
- Business SourceElite (EBSCOhost)

JOURNAL TITLES

Use Full-Text Finder to see if we have access to a particular journal, NOT TO SEARCH FOR ARTICLES. For example, if you were searching Google Scholar and found an article in American Psychologist, but it wasn’t full-text, you could search Full-Text Finder to see if we have access to the journal American Psychologist in one of the library databases. Find FullText Finder in the “Databases” drop-down menu.

SCHOLARLY ARTICLES vs. MAGAZINE ARTICLES

The online library databases will include both “scholarly” journal articles AND magazine articles. What is the difference? "Magazine" is often used to describe a popular periodical like Time or People. “Journal” is used to describe a scholarly periodical that is written by experts. Journal articles tend to be longer and provide extensive citations to additional research. When looking for scholarly articles in the databases, make sure to limit your results to “scholarly” or “peer-reviewed” results only.

Use the following to find journal & magazine articles in the online library:

- InfoTrac (general subjects)
- EBSCOhost (general subjects, including Education, Nursing, Psychology, Sports Health, and more)
- ABI/Inform—Global and Proquest Entrepreneurship (business-related articles)
- Criminal Justice Periodical Index (criminal justice-related articles)
- OCLC FirstSearch (general subjects)
- JSTOR (general subjects, with a focus on the arts & sciences)
- Lexis-Nexis (news, business, and legal publications)

FINDING JOURNAL ARTICLES

If you are looking for journal articles, you will need to log-in to one of our online journal databases. You can do this by using your myUIU username & password (please contact the UIU Information Technology Help Center at 563-425-5876 or helpdesk@uiu.edu if unsure of your myUIU id). You should only have to do one myUIU login per session—as long as you do not close your browser, you’ll be able to move from one database to another.

First, choose a database to search. They can be found by scrolling down the online library homepage http://www.uiu.edu/support/library/index.html until you see the “Journal Articles” drop-down menu, or by clicking on the “Library Resources” box. EBSCOhost, InfoTrac, and JSTOR are good ones to start with since they cover many different subjects. If you’re looking for business articles, you will probably also want to use ABI/Inform—Global and/or Proquest Entrepreneurship. If you need articles dealing with criminology, you’ll want to search in the Criminal Justice Periodical Index.
• **InfoTrac** – Choose InfoTrac in the **Journal Articles** drop-down menu on the main library page, and click “Go”. Enter your myUIU id. Click “Login”. You can search all 3 databases at once, or just select one, depending on your research topic. Click “Continue”. The “Advanced Search” screen will come up. Enter your topic terms in the search boxes, and click “Search”. You can also limit your results to only full-text documents and/or peer-reviewed publications. When the list of results comes up, if you are looking for “scholarly” articles make sure Academic Journals is highlighted in the “Content Types” box on the right-side of the page. You can also create an account in order to save articles in your own personal folder.

• **EBSCOhost** – Select EBSCOhost from the **Journal Articles** drop-down menu on the main library page, click “Go” and enter your myUIU id. Under “Select New Service”, choose “EBSCOhost Web”. Numerous databases will appear in a list—read through the provided descriptions to determine which ones will most likely fit your research needs. Check the box in front of the ones you would like to use for your search, and click “Continue”. Search away! *Click “Sign In” to create a free folder which will allow you to collect information, articles and searches you plan on reusing.

• **ABI/INFORM Global, Proquest Entrepreneurship, and Criminal Justice Periodical Index** – Find all three of these databases under “Proquest” in the **Journal Articles** drop-down menu. Highlight Proquest, click “Go”, and enter your myUIU id. You will be taken to the Proquest basic search screen where you can search all 3 databases at once, or narrow it down and search only one subject area (Business or Criminal Justice).

• You can also find additional resources for finding journal articles under the **Journal Articles** drop-down menu, including JSTOR, PubMed Central, and the Directory of Open Access Journals.

**SOME TIPS:**

• Not everything in the databases is going to be full articles, so if you’re having trouble finding entire articles, make sure to limit your search to “full-text only”—contact us if you’re unable to find this option in the database—or if there’s anything you want that ISN’T full-text you can contact our interlibrary loan person and she can in many cases get it for you ([libraryill@uiu.edu](mailto:libraryill@uiu.edu)).

• Use **keywords** in your search. For example, instead of searching for "should cell phones be banned while driving", search for "cell phones and driving".

• Each of the databases will also give you a box to mark to limit the articles you find to those that are “scholarly” or “peer-reviewed”. If your professor has indicated that you must use scholarly journals, make sure you check this box. It will be found in different places in the different databases, so if you’re having trouble locating it, please contact us.

• Use eBook Collection (EBSCO) to find ebooks, NOT journal articles. The EBSCO you want to use to find scholarly articles is listed under “Journal Articles”.

• You can find links to helpful websites for citation styles, grammar, writing help, etc. under the “Writing & Citation Aids” drop-down menu on the library homepage. In addition, most of the online databases will automatically create citations for you. **Make sure to choose the style that your professor requires (APA, MLA, etc), and double-check to see that it was formatted correctly.**
**Why do professors want you to use Scholarly Journal Articles?**

Scholarly journal articles are unique in that they REQUIRE authors to document and make verifiable the sources of the facts, ideas, and methods they used to arrive at their insights and conclusions. Scholarly journal articles, unlike web-based or popular magazine articles, are designed and structured to provide the elements necessary to most thoroughly evaluate the validity and truth of an author’s position.

**If you're having trouble using the library resources, please contact a library staff member:**

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