



Upper Iowa University Writing Center



Writing or Speaking Studios

The Writing Center Manager visits your class and is available to help students while they work on drafts or practice their presentations. As needed, the Manager will provide instruction, discussion, and peer response activities. Studios can be set up for multiple meetings if necessary. They are designed to help students devote more time to their projects and to develop good composing, revising, and/or oral delivery habits.

Class Workshops

The Writing Center Manager and, if necessary (or requested), student Writing Consultants, come to your class and can present on a range of topics depending on your needs (i.e. thesis construction, avoiding plagiarism, etc.). Some customization can be accommodated. The Writing Center strives to make our workshops interactive, and you will find that many involve games, polls, and discussions.

Writing Center Outreach Policies

1. 7 business days' notice is required to schedule most class workshops or studios. We need only 3 business days' notice to schedule an overview presentation of UIU's Writing Center services and resources.
2. We cannot guarantee the first choice of date, but we will be flexible and work to accommodate you.
3. The instructor must be present during workshops, studios, and Writing Center overview presentations.
4. The Writing Center Manager will email you confirmation of your request. To ensure the best experience for your students, we ask that you **respond promptly to the email and mention any modifications or changes in your request. The Manager may ask you to send a syllabus, assignments, or sample student work so that she can better customize the workshops and studios.** If you do not hear from the Manager within five business days confirming your request, send an email to writingcenter@uiu.edu or kressk99@uiu.edu.

Writing Center Outreach Request Form

Name:

Email:

Service Requested: Studio Workshop Writing Center Overview

Preferred Date:

Preferred Time:

Course Name and Number:

Class Meeting Location:

Number of Students:

Additional Information or Questions:

Return completed request forms to Katie Kress, Writing Center Manager, LA 113. Or, scan and email the completed request form to kressk99@uiu.edu.