



# Organization Application Form

We, the undersigned officers of \_\_\_\_\_, petition for approval as a recognized organization and herewith submit the information requested. We recognize and confirm the members of the organization understand the purposes and missions of Upper Iowa University and further agree to conduct ourselves in a manner that is a credit to both the university and the organizations. The rules and regulations stated in the current Organizational Handbook are applicable to the organization and its members.

This application form is to be submitted with a current copy of the club/organization's constitution via email to the Director of Student Activities. Also, the Student Organization Advisor Agreement, and a typed list of current members must be submitted in print to the Office of Student Activities in order for the organization to be considered a registered, recognized student organization. Be sure to keep a copy of this and all forms for the organization's records.

## OFFICER INFORMATION *Please print*

Position	Name	Phone Number	Email Address
President			
Vice President			
Secretary			
Treasurer			
Student Government Rep.			
Advisor			
Advisor			
Other			

## MEETING INFORMATION

Number of Meetings Per Month	
Location of Meetings	
Day/Time of Meetings	

## MEMBER INFORMATION *Please read completely— Form on the back*

Please have your members provide their information on the back of this form. This will serve as your organization's roster. Should your roster change throughout the year, **PLEASE** submit your updated roster through email, a Microsoft Word file, printed copy, etc. to the Director of Student Activities. We'll accept any format of an updated roster, just **PLEASE** inform OSA of your roster changes. Thanks!

**MEMBER INFORMATION** *Please print*

	<b>Name</b>	<b>Phone Number</b>	<b>Email Address</b>
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