

Our Mission

The Office of Career Development provides student-centered career-related assistance and programs through flexible and multiple delivery systems: general career guidance, choosing a major, résumé/cover letter advice, internship and job search, interview preparation, professional networking and branding, applying to graduate school, and more.

Students are encouraged to:

- Accept responsibility for their own career needs and direction.
- Gain familiarity with the world of work.
- Pursue professional and career goals with both an ethical approach and self-knowledge.
- Learn to adapt to and thrive in an ever-changing job market.
- Utilize technology/social media (e.g. LinkedIn, Facebook, Twitter, Pinterest, Skype, E-Portfolios).

FOLLOW US!



Professional Association Memberships

- National Association of Colleges and Employers (NACE)
- Midwest Association of Colleges and Employers (Midwest ACE, a regional NACE group)
- National Career Development Association (NCDA)
- Career Professionals of Iowa (CPI)
- Wisconsin Association of Colleges and Employers (WI-ACE)



UPPER IOWA
UNIVERSITY

CAREER DEVELOPMENT

Student Center 225

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CAREER DEVELOPMENT RESOURCES



UPPER IOWA
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EDUCATION BUILT FOR LIFE

Career Development

The Upper Iowa University Office of Career Development can assist all students in many facets, including:

- Choosing a major
- Searching for an internship
- Writing a résumé and cover letter
- Finding employment
- Preparing for graduate school admission
- Branding and professional networking



The mock interview questions were tailored to the position I was applying for and I received valuable feedback from career development staff on how to answer questions more similar to what my employer was expecting. With people having more experience than me, the interview was the most crucial part in landing my current job.”

-Brienne Fenton ('17)

All the Help You Need in One Place!

Peacock Career Portal, part of College Central



Network, is an all-inclusive, interactive tool that allows students and alumni to create and post résumés, view career topics via handouts and podcasts, search and apply for internships and jobs, as well as search a national online job database. The Career Mentoring Network allows students, as well as alumni, the ability to network with experienced professionals in their respective fields as well as receive career assistance.

ARE YOU CAREER READY?

According to NACE, there are 8 core competencies to attain career readiness:

- 1 – Critical Thinking/Problem Solving
- 2 – Oral/Written Communication
- 3 – Teamwork/Collaboration
- 4 – Digital Technology
- 5 – Leadership
- 6 – Professionalism/Work Ethic
- 7 – Career Management
- 8 – Global/Intercultural Fluency

Career Spots

Three-minute videos that touch on resume writing, interviewing, networking and more.



FOCUS

Assess your values, interests and experiences. Compare career options and find additional information.



Candid Career

Informational video interviews from professionals to give you an idea of what their job is like in the real world.



What Can I Do With This Major?

Learn about the typical career areas and the types of employers that hire people with each major.



Graduate School Resources

Explore options, financing information, resume and curriculum vitae assistance, and more.