

Emotional Support Animal Roommate Agreement

To be filled out and returned to Student Accessibility Services by named roommate.

Rules and Responsibilities for ESA Handlers

- (1) An ESA is restricted to the handler's designated housing assignment and may not be taken into any other areas on campus.
- (2) The handler is responsible for the ESA's well-being, care, and cleaning, including, but not limited to, regular feeding, bathing, grooming, daily care, and proper veterinary care. The University has discretion to direct the handler to obtain and provide documentation of appropriate veterinary care as needed.
- (3) When an ESA is left unattended in a handler's room, the animal must be restrained in an enclosure appropriate for the animal, such as a cage, aquarium, crate, carrier, or kennel. An ESA may not be left alone overnight in campus housing.
- (4) Any animal approved as an ESA must be "housebroken," and any dog or cat must be at least six months old at the time of registration. The animal must be trained to urinate and defecate in designated areas only. Cats must be litter trained and handlers are required to promptly and properly dispose of all animal waste in appropriate outside trash containers.
- (5) When transporting an ESA outside of the handler's residence, the animal must be controlled by the handler using standard restraints, such as a collar/harness and leash or carrier. ESAs are not permitted to run freely on University property.
- (6) The handler is responsible for assuring the appropriate behavior of the ESA at all times. Upon receipt of a report alleging inappropriate behavior by an ESA, the University will review the circumstances to determine an appropriate outcome.
- (7) The handler will be responsible for any damages caused by the ESA to the handler's residence or other property, beyond normal wear and tear. Likewise, the handler will be responsible for any personal injury caused by the ESA. "Other property" includes, but is not limited to, property owned by the University, another student, or any member of the University community, including visitors and guests.
- (8) The handler's residence may be inspected for fleas, ticks, pests, and/or damage once per session, or as needed. If fleas, ticks, or pests are detected, the residence hall will be treated using industry-standard extermination techniques by a pest control service selected by the University. The student will be billed for the expense of any such pest control treatment.

Reporting concerns and policy violations. Concerns about a handler’s treatment of an ESA, violations of this section of the Policy, or concerns about ill, odorous, unsanitary, disruptive, or aggressive ESAs should be reported to Accessibility Services. Upon receipt of a report, Student Life and Student Accessibility Services will perform a prompt inquiry, which may include entry to any housing area personnel and/or University Police. If the report is substantiated or other negative conditions regarding the ESA are observed, Student Accessibility Services and the Assistant Vice President for Student Life will consider the facts, the risk to health or safety of the animal or community, and any other appropriate information to determine an outcome. The handler to correct the issue, or the animal may be removed from campus. Documentation of the outcome and rationale therefore shall be written by the Assistant Dean of Students/Chief Conduct Officer and maintained in the student’s file within Student Accessibility Services.

I have received and read the ESA policy and have discussed the ESA with the applicant:

I agree to have _____’s ESA in room _____.
(Handler’s First and Last Name) (location)

I wish to discuss alternative arrangements without the ESA.

Roommate’s Signature: Date: _____