

Upper Iowa University University Policy Proposal Form

University Policy Definition: Except as limited by law, University Policy is a course or principal of action broadly applied across the institution in an effort to 1) support the University's strategic direction, 2) mitigate risk, 3) improve operational efficiency, and 4) promote a culture of best practices. All approved University policies are posted on myUIU under University Policies.

**Departmental guidelines, practices, procedures, and preferences must meet or exceed established University Policy.

Date of Request: 8/2/14

Policy Name: University Federal Clery Act Compliance Policy

Responsible Officer: Executive Director of Facilities

Responsible Office: Facilities Management

Policy: Upper Iowa University will comply with all of the Federal Clery Act mandates which include publish an Annual Security Report, maintain a crime log, disclose crime statistics on campus and around surrounding property, issue timely warnings, devise an emergency response notification and testing policy, compile and publish a fire safety report, and enact process for handling missing students.

Purpose: The purpose is to make the University community and stakeholders aware of potential situations in relation to their safety and well-being and maintain University compliance with the Federal Clery Act.

Scope: All University stakeholders

Implementation: Procedures have been developed for the Federal Clery Act and were implemented when the Clery Act was first enacted. The procedures have been updated as the Clery Act has been amended.

Benchmarking: Various other colleges and guidance from the Federal Government Handbook for Campus Safety and Security Reporting, Department of Education, 2011.

Revision History: This policy is created to provide overarching direction to University administrators when working on procedures to address the Federal Clery Act.

Contact information:

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AQIP Category: Valuing People

Strategic Initiative: NA

Upper Iowa "University Policy" Form

(For UPC Use Only)

Approvals:

University Policy Committee

Date Approved: 9/22/2014

Executive Leadership Team (ELT)

Date Approved: 10/14/2014

Legal Counsel

Date Approved: 10/14/2014

Academic Affairs Council/Faculty *(if required)*

Date Approved: N/A

Board of Trustees (BOT) *(if required)*

Date Approved: 2/6/2015

Annual Review

Date Reviewed: 9/21/2016

Policy Effective Date: Immediately