Navigate uiuLearn

**Purpose:** To demonstrate navigation using the Minibar and Nav (Navigation) Bar in uiuLearn

**Covered in this tutorial:** use these links to learn more about how to navigate uiuLearn

- Minibar
- Nav Bar

**Minibar**

1. The Minibar is the main navigation tool in uiuLearn. It is displayed at the top of every page. Use it to find your courses and change your personal settings. The Minibar contains a link to My Home, the course selector, alerts and the personal menu.

2. The first item is My Home. My Home is uiuLearn’s organization-wide homepage. Anywhere in the system click My Home to return to that page.

3. The Select a Course link (course selector) contains a dropdown menu listing your courses. Click the dropdown menu and choose your course.
4. Alerts are displayed on the right side of the Minibar.

5. There are three alert categories:

- **Message Alerts**: new Email (only applies to Email sent using uiuLearn Email tool) and Pager messages
- **Update Alerts**: new and updated posts, upcoming end and due dates, and new and updated grades
- **Subscription Alerts**: new discussion posts in forums, topics and specific threads that you subscribed to

6. The final item in the Minibar is the Personal Menu. The Personal Menu includes a link to your user Profile, setup for email and SMS Notifications, your Account Settings, your User Progress and a link to Log Out.

- **Profile**: complete your profile including adding a photo. This is optional. Anything you add to your profile is visible by your instructor and peers in the course.
- **Notifications**: Sign up to receive instant Email and/or SMS notifications for different activity in the course, including Discussion subscriptions, Quiz and Dropbox due or end dates, new or updated Grades, and new or updated News items.
- **Account Settings**: Various settings are controlled in this area, including how to increase your view of the font size in uiuLearn.
- **Log Out**

**Nav Bar**

1. Below the Minibar is the Nav Bar. There are some course-specific tools unavailable in the Nav Bar while in My Home; go to a course to access course-specific tools in the Nav Bar.
2. All Nav Bar tools are available inside your course: Content, Discussions, Dropbox, Checklist, Quizzes, Grades, and More Tools.

3. To get to the Course Home from anywhere is the course click the uiuLearn logo. It is your course homepage and includes several important widgets for Student Resources, News announcements and Updates in your course.

4. Content is the first item; all course items including lectures/notes from your instructor, assignment instructions, assignment uploads and feedback, and quizzes are delivered via Content.

5. The next item is discussions; where you can access weekly discussions and collaborate with your fellow classmates.

6. Dropbox is the third item; allows you to access the dropbox area to submit your weekly assignments.
7. Checklist is the fourth item; allows you to keep track of items that you have completed.  
     Note: The instructor must set up the checklist.

8. The Quizzes tool is the fifth item; allows you to go right to the quiz for the specific week.

9. The Grades tool is the fifth item; click Grades to view a summary of the assignments in the course and your score for each assignment.

10. More Tools: There are several tools nested under More Tools including Chat, Classlist, Email, Groups, Pager and User Progress.

    Congratulations! You now know how to navigate uiuLearn using the Minibar and Nav Bar.

Looking for more computer tutorials? Please visit: http://uiu.edu/online/resources/studentsuiulearn.html.