Course view and Author view –

Content Item – a content item itself is a sub-section within a unit that

Course Roadmap – Course Home item, specific to the Web-based modality

Visual Editor – any area within a content item that has formatting toolbar above

Design View – Default view of the Visual Editor for authoring a content item

HTML view - shows you the HTML source code you created in the design view. You can tweak the HTML code or add functionality that is not supported within the Visual Editor toolbar from the HTML view. The HTML view is an advanced option and should only be used if you are comfortable writing HTML or JavaScript. If you add JavaScript or other objects, such as Flash movies, applets, Active X controls, and more to your course from the HTML View, these objects will not display in the Design View but will function correctly from your course.

Unit Introduction – The unit introduction displays in the course content frame when students click the unit name in the navigation tree. The unit introduction can include text, multimedia, or other content elements.

Course tools Toolbar – The course tools help you communicate and interact with your students. Your students can use course tools to communicate with you and with other students. You can enable and disable specific course tools and features from the Course Admin page. He Course Tools menu consists of the following links: Course Admin, Gradebook, Email, Live, Doc Sharing, Dropbox, Journal, Webliography

File Manager – enables you to upload files into your course rather than uploading files directly into content items. Additionally, you can create new folders within File Manager and organize them to follow the same structure as your course.

Toolbox - Each content item you add to your course has a Toolbox associated with it. The Toolbox is where you can set preferences and properties for the current content item. Although most options in the Toolbox are common to all content items, there are several options that are unique to a particular content item. For example, Toolbox options for exams are specific to exams only, and Toolbox options for threaded discussion are specific to threaded discussion, and so on.

Course Scheduler - The Course Scheduler and Path Builder tool work in conjunction of each other in establishing time-based and performance-based conditions set by you. As a stand alone tool, Course Scheduler enables you to set start dates, end dates, and due dates for all the units and content items in your course from a single location. If you assign a due date, the date displays on your students’ course checklist. You can also use the Course Scheduler to restrict access to individual units and content items and to determine the dates on which students can access exams in the gradebook.

Path Builder - Use the Path Builder to automate and control the pace at which students can move on to the next content item or unit for the course. By enabling performance condition-based parameters, such as “Earn Points,” you determine what criteria must be met for an assignment or exam before students can continue. Path Builder is a powerful means in managing student progression throughout each lesson and unit. You can set student performance conditions on content and in turn control student access to new content by time constraints and individual performance.

Multimedia – any content delivered via the internet
Hypertext -

Modality – Web-based, Online, Hybrid, Face-to-face

HTML –

Tags – opening and closing tags

URL – address of web resource

Link – consists of visible text and URL

Course shell - A course shell "houses" an online course and identifies all the administrative information derived from the University’s enterprise Resource planning system. Course shells do not include any course content initially; they simply provide a "container" or reference into which course content can be placed.

Enrollable area - An enrollable area is any point in the institution's hierarchy at which a user may be enrolled. Enrollable areas in PLS are created to replicate the UIU arrayal. There is a unique enrollable area for each physical location, modality or unique program.

Registration Start/End Date - The registration start date is the first date on which students can register for courses within a term. The registration end date is the last date on which students can register for courses within a term.

Administrative withdrawal –

Not Attending -

Withdrawal –

Self-Paced Term - A self-paced term is essentially a term with no end date. Self-paced terms are useful for housing self-paced courses (courses with no specific start or end dates).