1. Go to [www.livetext.com](http://www.livetext.com) and click on the **PURCHASE/REGISTER** tab at the top of the LiveText homepage.

2. Click the **Select This Option** button under the **Register Membership** button.

Choose this option if:

- You have a key code, found in the membership package you purchased from your bookstore, or that has been provided to you by your administration.

- Faculty members should contact their campus LiveText Coordinators for key codes.
3. The registration form opens below. **STEP 1:** Choose your role and select the radio button for **Student.**

![Image of Choose your Role](image1)

4. **STEP 2:** Enter the 16 character key code that was provided to you.

![Image of Choose your Role](image2)

5. **STEP 3:** **Register Your Student Membership.** Please complete your profile to the best of your ability. Name, Date of Birth, and Institution and Personal Email Addresses are required fields. Use your UIU PEACOCKS email address in all email fields.

![Image of Register Your Student Membership](image3)
6. **Step 4: Create Your LiveText Membership Account.** You will be prompted to create a unique username and password. When creating a username, the name will be compared to all LiveText users. If you receive the message “Username is already taken”, you will have to modify your username.

Select a security question from the dropdown menu. This may used in the username/password recovery process. Your security question ANSWER must be different than your security question HINT. For instance, if the answer is “SPOT” -- the hint could be “starts with S.” Select the **Terms of Service** check box and Click the **Register My Membership Account** button to complete the registration process.

![Create your LiveText Membership Account](image_url)
7. **Account Activation completed.** After successfully completing the registration process, LiveText will display this screen with your newly created username and password. Your login information will also be sent to the personal email address provided during account registration.

![Congratulations](image_url)

You have successfully activated your LiveText membership account.

Below is your account information summary.

- **Username:** [REDACTED]
- **Password:** [REDACTED]
- **Membership Type:** student

[Click to Login](url) or visit the homepage of [www.livetext.com](http://www.livetext.com) and click the Login button located at the top right.
8. **Complete UIU Single Sign-On.** A single sign-in through myUIU has been created so that you can go to LiveText after signing in to myUIU. After receiving the Congratulations message in LiveText, open a new tab and log in to myUIU. Select the LiveText tab on the left of the page, then click the Single Sign-On link in the center of the page.

![](image.png)

You will be asked to sign in to LiveText one more time. After you have done this, your single sign-on will be validated and you can reach LiveText directly through myUIU on the above page.

If you are having problems registering your LiveText account, please call UIU at (563) 425-5385 or LivText Technical Support at (866) LIVETEXT (548-3839).