

SUBSTANCE ABUSE POLICY AND GUIDELINES - FINAL

General Philosophy

Upper Iowa University is committed to creating a drug free environment that promotes the intellectual, social, emotional, spiritual or ethical, and physical well-being of its community members. The commitment includes encouraging and reinforcing healthy, responsible living and respect for campus standards and regulations, and adherence to community laws.

Substance Abuse Program

Standards for the University Substance Abuse Program (SAP) are organized under four general areas that include Policy, Education, Enforcement and Assessment. The Health Educator is responsible for the Substance Abuse education program for the University. The Health Educator works with the Student Services staff and student body. The purpose of the Substance Abuse Committee is 1) to serve as the coordinating body for the Substance Abuse Program; 2) make recommendations for change or revision of the Substance Abuse Program guidelines or policies; and 3) oversee the education effort to inform the University community about the problems related to substance abuse. The chairperson of the SAP committee will make reports and submit recommendations to the Council of Residential Studies via the Student Services Committee.

For the purpose of this policy (all Upper Iowa University policies), the “campus” includes residence halls, classroom buildings, common areas of residence halls, athletic fields (playing or practice), the gymnasium, parking areas and all other University property including Extended University centers located in all states and international locations.

A. Policy

1. The University is committed to maintaining a campus environment conducive to the intellectual and personal development of students and to the safety and welfare of all members of the University community.
 - a. Alcohol – The University neither condones nor sanctions the use of alcohol. All individuals are expected to observe the alcoholic beverage laws of the state or province and country in which the campus is located. Members of the University community who are legal age (21 or older) are expected to make responsible decisions about the use of alcohol and to assume full responsibility for their personal conduct and actions. This includes respecting the rights of those individuals who choose not to use alcohol. In consideration of state and local laws, the possession and use of alcohol by underage persons is prohibited on University property.
 - b. Drugs – In consideration of federal, state and local laws, the possession, use or sale of illicit drugs or possession of drug paraphernalia is prohibited on any University campus.

2. The possession, use or sale of alcoholic beverages is prohibited on the University campus unless otherwise permitted by this policy (stated in writing by the University).
 - a. A student or employee shall not make alcoholic beverages available to any student, employee or guest who is under legal drinking age.
 - b. Students of legal age living in the residence halls can consume alcoholic beverages inside their rooms on a personal basis. The student choosing to consume alcoholic beverages shall do so with care and in a responsible manner. When consuming alcoholic beverages, the student is responsible for his or her actions and will avoid conduct that is disruptive to the general area. Open containers of any kind containing alcoholic beverages are not permitted outside the student's room, including, but not limited to, all common areas of the residence hall. Students of legal age are not permitted to give alcohol to any student not of legal age (under 21).
 - c. Full-time employees who reside on University property or in University owned housing are exempt from the University's alcohol policy related to the serving and /or the consumption of alcoholic beverages in University owned personal residences. They are required to obey all federal, state and local laws related to alcohol. Employees are expected to behave responsibly when consuming or possessing alcoholic beverages.
 - d. The possession or consumption of alcoholic beverages is not permitted at any campus social activity, athletic event, intramural activity, student campus organization activity, University sponsored student trip, student activity for prospective students and recreational areas of the University.
 - e. Student campus organizations sponsoring activities off campus must follow the guidelines established by the Substance Abuse Committee and observe local, state and federal laws.
 - f. University departments may host events on or off campus for alumni, University employees or guests that include the serving of alcoholic beverages. Those events must meet University standards and be approved by the Senior Vice President of the respective campus and the President or his/her representative when he/she is not available. Requests are to be made in writing using the Alcohol Availability Form and submitted to the Senior Vice President. He/She will review and send to the President's Office (Get this form posted on the EU web page). Only the President can approve funds that will provide free alcohol at approved events. All vendors must provide the University with a certificate of insurance. Food Service is authorized to hold a valid liquor license. The University has contracted with Food Service to provide food and beverages for all Fayette Campus events in accordance with federal and state laws and the policies and standards established by the University.
 - g. Non-University sponsored events* are scheduled through the special Events Coordinator in Fayette or the Center Coordinator at the Extended University. A written agreement is required between the sponsor and the University. Individuals renting University space on the Fayette Campus must contract

with the campus Food Service for any food and beverage needs. All food and beverage agreements are made directly with the Food Service.

*Non-University sponsored event is any event that is not affiliated with or funded by the University.

3. Alcoholic beverage marketing programs specifically targeted for UIU students and/or held on campus should conform to the Extended and Residential Student Handbook's rules and regulations. Programs should avoid demeaning sexual or discriminatory portrayal of individuals. Alcoholic beverages, such as kegs or cases of beer, are not to be provided as free rewards to individual students or campus organizations. Off-campus promotional activities that are primarily directed to UIU students regardless of campus location should be developed with the previous knowledge and approval of the Dean for Student Services/Regional Directors or his/her representative. Posters, signs or apparel that are purchased in connection with any University group or function cannot reflect or portray alcohol.
4. The University will make known its Substance Abuse Policy to students and employees by using such means as student and faculty/employee handbooks, residence hall meetings, faculty and employee meetings, orientation programs and other efforts as deemed appropriate.

B. Education Program

1. The Director of Recreation and Wellness (hereafter referred to as Director) has developed a system that provides accurate, current information about the health risks and symptoms of alcohol and other drug use for students, faculty and staff.
2. The Director makes efforts to establish collaborative relationships between community groups and agencies and the University for alcohol and drug-related education, treatment and referral.
3. The University promotes the development of a coordinated effort across campus for substance abuse education, treatment and referral.
4. The University supports and promotes drug-free campus activities.

C. Enforcement

As part of the education process, members of the University community are informed about University expectations and consequences when an individual violates substance abuse policies and related federal, state and local laws.

1. Substance abuse policies and guidelines are published in student and faculty/employee handbooks and available at www.uiu.edu.
2. The disciplinary body or administrator as outlined in the Student Catalog and Handbooks exercises the appropriate disciplinary action for alcohol and/or drug violations. This may include expulsion of a student or termination of an employee for the distribution of alcohol to any person under the age of 21. The sanctions are listed under in the Student Handbooks or Catalogs.
3. The University reserves the right to expel a student who is involved in the use, possession, sale or distribution of illegal drugs on the University property and/or at University functions.

4. The University reserves the right to terminate an employee who is involved in the use, possession, sale or distribution of illegal drugs on University property or at University functions.

D. Assessment

1. The Director will assess the University environment for any underlying causes that may be related to substance abuse.
2. The Director will survey the University community members about their awareness, attitudes and behaviors regarding substance abuse. The results will be used in program development.
3. Any other data collected by the Director or campus personnel will be used as a guide to program development.