

## **Tobacco Free Policy Procedures/Implementation**

### **Purpose**

In its concern for the health and wellbeing of all its constituents, Upper Iowa University has developed a tobacco free use policy based on the state smoke-free air acts of Arizona, Illinois, Iowa, Kansas, Louisiana, and Wisconsin.

**Scope:** All University Stakeholders

### **Terms and Definitions**

All forms of tobacco are prohibited, including (but not limited to):

- Cigarettes, cigars, and other forms of tobacco included under the Iowa Smoke-free Air Act
- Possession of pipes, hookahs, and other smoking devices (including e-cigarettes and e-hookahs)
- Smokeless tobacco (e.g., snuff, snus, chew, etc.)

### **Policy**

In accordance with the law, Upper Iowa University prohibits the use of all forms of tobacco products on property owned, leased, rented or in the possession of the University. Additionally, the sale or distribution of smoking, tobacco, and unregulated nicotine products on or within UIU-managed property is prohibited. Additionally, advertising smoking, tobacco, and unregulated nicotine products in University publications and within UIU-managed property is prohibited.

### **Enforcement and Compliance**

Upper Iowa University prohibits smoking on all campus property, including all indoor facilities (faculty and staff buildings, residence halls, and academic buildings), athletic fields (including all seating areas), all roads and sidewalks located within University property, parking lots, facilities rented by the University, and all University vehicles.

UIU students, faculty, and staff located at host institutions must abide by that institution's smoking policy. If there is no policy at the host institution, UIU's policy applies.

If a constituent chooses to smoke, it must occur outside university property limits and at least twenty-five feet from all building entrances and exits, windows, and ventilation systems.

Employees in non-compliance are to be reported to Human Resources. Employees who have been warned and continue to violate the tobacco-free policy may face corrective disciplinary action, potentially leading to termination of employment.

Students in non-compliance are to be reported to the Dean of Student Life on the Fayette Campus or the Center Director at an Extended University site. Students who are non-compliant will be warned, and subsequent noncompliance may result in sanctions and fines. Potential sanctions include:

- First offense: \$25 fine.
- Second offense: \$50 fine and disciplinary probation.
- Third offense: \$100 fine, disciplinary probation and mandatory counseling/participation in a smoke cessation program.

Visitors in non-compliance are to be reported to Human Resources (if the visitor is the guest of an employee) or to Student Life (if the visitor is the guest of a student). Visitors who have been warned and continue to violate the tobacco free policy may be asked to leave campus property and may be subject to a ban from all campus property locations.

### **Educational Programming**

Student Life will be responsible for encouraging University constituents to seek assistance in smoking cessation. Educational programming on the benefits of living tobacco free lives will be provided.