



## COURSE SYLLABUS

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EDU555 – Launching Daily 5 and CAFE

Session #3: January 18 - March 11, 2020

**Online:** Online classroom located at [uiulearn.uiu.edu](http://uiulearn.uiu.edu)

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### Instructor Information

**Instructor Name:** Allison Behne

**UIU Faculty Email:** Behnea@uiu.edu

**Telephone Number:** 319-601-1268 (cell)

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### Course Description

**Semester Credits:** 3

**Catalog Course Description:** This course provides a foundational understanding of both the Daily 5 structure and the literacy CAFE. Emphasis is placed on research-based practices in literacy instruction along with materials, methods, and skills used to teach students reading in grades K-8. Components examined include: classroom design, brain research, motivation in teaching and learning, developing independence, organizing student data, brief and detailed focused lessons, differentiation in the literacy classroom, moving from assessment to instruction, and monitoring student progress. This course provides practitioners with the knowledge and skills to successfully implement both the Daily 5 and Literacy CAFE in their own classrooms. It is the only course approved by Gail Boushey and the 2 Sisters Company.

**Prerequisites:** N/A

**Credit Hours:** 3

As a requirement of HLC Accreditation, all UIU courses, regardless of meeting schedule or instructional mode, follow the Federal Credit Hour Definition. As such, each credit hour earned at UIU is equivalent to a minimum of 45 hours of student engagement.

For more information on how specific instructional modes meet this requirement, please see *UIU's Policy Guidelines for Instructional Time Expectations*: [UIU Policies](#).

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### Course Materials

It is the student's responsibility to make sure she/he has access to all required course materials by the start of the session.

### **Required Textbooks:**

Boushey, G., & Moser, J. (2014). *The daily 5* (second edition). Portland, ME: Stenhouse.

Boushey, G., & Behne, A. (2020). *The CAFE book*, second edition. Portland, ME: Stenhouse.

### **Required Resources:**

Membership to [www.thedailycafe.com](http://www.thedailycafe.com) is required. This is available at [www.thedailycafe.com/membership](http://www.thedailycafe.com/membership).

### **Recommended Resources:**

*American Psychological Association (2009). Publication Manual of the American Psychological Association. (6th Ed.) Washington, D.C.*

### **Ordering Textbooks**

Purchase your textbook through the online university bookstore, [MBS Direct](#), or by phone at (800) 325-3252.

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## **Course Objectives**

To provide a foundational understanding of both the Daily 5 literacy structure and the CAFE literacy system for teachers to apply in their literacy classrooms.

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## **Program Student Learning Outcomes**

5. Describe and use research-based effective instructional methods.
7. Use research-based effective strategies for individual and classroom management.
9. Identify and explain issues in education psychology (such as brain-based learning, multiple intelligences, motivation theory, practice and diversity).

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## **Course Requirements and Grading Criteria**

### **Course Requirements**

#### **Participation**

#### **Course Policies**

*The materials in this course are for personal use only. Power points and lectures are not designed to be used as professional development training materials and should not be copied and used as such.*

#### **Grading Criteria**

The course letter grade will be based on the following grading criteria:

### Course Activities and Points

Activity	Points
8 discussion posts – 10 pts each	80
Respond to a min. of 2 colleagues each discussion – 5 pts. Each (total of 10 pts/wk – weeks 1-7)	70
Study guide/quiz to go with week 1 material	20
I-chart activity	20
Parent/ admin letter	20
Conferring notebook	25
Instruction Protocol	20
Lit Lesson	25
Scheduling Activity	20
Culminating Essay	75

### Grading Scale

This course will use the following scale:

Letter Grade	Percent	Points
A	100 - 94	352
B	93-87	326
C	86-80	300
F	79-0	

### Grades and Feedback

*All assignments are due on the date specified in the syllabus. They need to be submitted to the course drop box by midnight on the due date. Late assignments will receive a 10% deduction for each day they are late and will not be accepted after five days.*

*Assignments will be graded and returned within five days of the due date.*

### Incompletes

Occasionally it becomes necessary for an instructor to award a student a grade of incomplete (“I”). An incomplete grade is exceptional and given only to students whose complete coursework has been qualitatively satisfactory but who have been unable to complete all course requirements because of documented cases of injury, illness, death in family, personal crisis, military deployments, or other circumstances beyond their control. This grade should not

be awarded in cases where the student “fell behind” due to absences without explanation, other class commitments, and/or work obligations.

## Course Schedule

Week	Topics of Study	Activities	Assessments	Due Days
Module 1	<b>Daily 5</b> Foundations	Read Ch. 1,2,4		1/24
		Mod. 1 videos		1/24
		Quiz		1/24
		Discussion 1	See discussion rubric	1/20, 1/24
Module 2	<b>Daily 5</b> 10 Steps Read to Self	Read Ch. 3,5		1/31
		Mod 2 videos		1/31
		Discussion 2	See discussion rubric	1/27, 1/31
		I-Chart Activity	See rubric	1/31
Module 3	<b>Daily 5</b> Other 4 Dailies Core Beliefs	Read Ch. 6,7,9		2/7
		Mod 3 videos		2/7
		Discussion 3	See discussion rubric	2/3, 2/7
		Parent letter	See rubric	2/7
Module 4	<b>CAFE</b> Conferring Notebook	Read Intro – Ch. 2		2/14
		Mod 4 videos		2/14
		Discussion 4	See rubric	2/10, 2/14
		Conferring Ntbk.	See rubric	2/14
Module 5	CAFE Assessment & Instruction	Read Ch. 3-4		2/21
		Mod 5 videos		2/21
		Instruction Protocol	See rubric	2/21
		Discussion 5	See rubric	2/17, 2/21
Module 6	CAFE Getting Started	Ch. 5		2/28
		Mod 6 videos		2/28
		Discussion 6	See rubric	2/24, 2/28
		Lit lesson activity	See rubric	2/28

Week	Topics of Study	Activities	Assessments	Due Days
Module	CAFE	Ch. 6		3/7
7	Frequently Asked Questions	Mod 7 videos		3/7
		Scheduling Activity		3/7
		Discussion 7	See rubric	3/3, 3/7
Module	Daily 5/ CAFE	Mod 8 videos		3/11
8	Review	Discussion 8	See rubric	3/10
	<b>*Please note this course ends on Thursday.</b>	Culminating essay	See rubric	3/11

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## Course Expectations

### Email

Upper Iowa University employees and students are issued an UIU email account ([doej@uiu.edu](mailto:doej@uiu.edu)). University email communications will only be sent to UIU email address. Faculty and staff are not obligated to respond to students using non-UIU email accounts.

### Technology Requirements

Students and faculty should have access to a reliable up-to-date computer, updated virus protection, and an Internet connection to access course materials and complete course activities. Assignments must be submitted in Word.

### Late Work

*Each assignment and activity has a time frame that will lead to your ability to learn content and complete the culminating paper within the time frame of this course. If you have a legitimate reason for posting late, please contact me. However, lateness jeopardizes the chance of success, because time will run out. Late assignments will receive a 10% deduction for each day they are late. The final paper MUST be completed and posted by 11:59 pm CST the final day of the course.*

### Professional Writing and Speaking Guidelines

Communications in class and online should follow the Student Conduct and Discipline, Respect for the University Environment, and Code of Student Responsibility in the [Student Handbook](#) (pg. 20 and 21). Respect the opinions of others using appropriate language and communications.

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## University Policies

### Validation of Enrollment/Non-Attendance

Registration for each course must be validated by attending at least one of the first three class sessions. For classes meeting twice per week, you must attend the first, second or third session. For classes meeting once per week, you must attend either the first week or the second week. Failure to validate enrollment when courses begin will result in a grade of NA (never attended) and removal from the course.

### Withdrawal (W)

**8-Week Course:** To withdraw from an active course, notify your academic advisor prior to the last day to drop a class, which is the last day of the fifth week of the session. A grade of **W** will be recorded on the transcript. Informing the course instructor is not sufficient notice for a drop or withdrawal.

### Administrative Withdrawal (AW)

**Online:** During weeks one through six of an **eight-week session**, students who have not yet posted (attended by discussion post, reply to a post, quiz completion, or dropbox submission) for 14 consecutive days will be administratively withdrawn from the course. A grade of **AW** will be recorded in the student's permanent record. Students who post in week 5 or after will not be administratively withdrawn.

### Academic Accommodations

It is the policy of Upper Iowa University to ensure equal access to educational and co-curricular activities to students with disabilities as mandated by the Americans with Disabilities Act Amendments Act (ADAAA) and Section 504 of the Rehabilitation Act of 1973. A student seeking accommodations should contact the Director of Disability Services (DDS) as early in the session as possible. In order to receive accommodations, students must disclose their disability to the DDS by completing a *Voluntary Disclosure Form*, as well as providing appropriate documentation. The *Voluntary Disclosure Form* is available in the DDS office or online at [Disability Services](#). Students will be given a *Request for Accommodations Contract* during their initial appointment with the DDS. **This appointment will be in person for Fayette campus students and over the phone for center, online, and self-paced students.** It is the student's responsibility to provide the instructors with a copy of the *Request for Accommodations Contract* (for Center or online students, these contracts are emailed out to instructors by the DDS for the student). Additionally, students should work cooperatively with their instructors throughout the session to make sure that appropriate accommodations are being made. You can contact the DDS at (563) 425-5949, [disabilityservices@uiu.edu](mailto:disabilityservices@uiu.edu), or stop by the office in the Student Center, Office of Student Life, Room 229.

## **Academic Misconduct Policy**

Cheating, academic dishonesty, and plagiarism constitute a violation of the offender's own integrity, as well as the integrity of the entire University; they will not be tolerated. Violators will receive sanctions based on the level of academic misconduct.

**Cheating** includes, but is not limited to:

- The use of unauthorized books notes or other sources in the giving or securing of help in an examination or other course assignments.
- The copying of other students' work or allowing others to copy your work. The submission of work that is not your own or allowing others to submit your work as theirs.
- The submission of the same work for two or more classes without the approval of instructors involved.

**Academic dishonesty** includes, but is not limited to:

- Sharing academic materials knowing they will be used inappropriately.
- Accessing another person's work without permission.
- Providing false or incomplete information on an academic document.
- Changing student records without approval.
- Obtaining and using texts or other materials intended for instructor use only.

**Plagiarism** includes, but is not limited to:

- The presentation of another's published or unpublished work as one's own.
- Taking words or ideas of another and either copying them or paraphrasing them without proper citation of the source.
- Using charts, graphs, statistics or tables without proper citation.

## **Levels of Academic Misconduct and Sanctions**

The faculty member teaching the course has the primary responsibility for resolving allegations of academic dishonesty, though egregious violations will be resolved by the School administration, the Academic Misconduct Board, or some combination thereof. The final decision on the level of a violation rests with the Academic Misconduct Board. Options for resolving an alleged case of academic dishonesty range from dismissing the allegation with no negative sanction to being expelled from the university ([Academic Misconduct Policy: Table 1](#)). A negative sanction is defined as an action taken by the faculty member that affects the student's grade for the assignment or his or her cumulative grade for the course. Anytime academic misconduct is detected, the procedures outlined in [Academic Misconduct Policy: Table 1](#) should be followed. The incident will be maintained in a searchable database maintained by the Office of Academic Affairs.

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## Copyright Statement

In recognition of the Copyright Law of the United States (Title 17, United States Code), Upper Iowa University reminds both faculty members and learners that a willful infringement of the law may result in disciplinary action. The University library has available materials discussing the "fair use" concept, along with criteria and guidelines for reproduction and use of copyrighted materials.

This syllabus is subject to change.

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