



## AA-105.2.B, Academic Improvement Plan (AIP) for Standards for Academic Standing (SAS)

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Date: \_\_\_\_\_

Pursuant to Upper Iowa University's Standards for Academic Standing (SAS) policy, students on suspension can appeal the suspension. If the suspension is appealed, students are expected to complete an academic improvement plan as part of the appeal. UIU encourages thoughtful development of the plan by students and advisors. The student must progress to minimum academic standards as soon as possible. If minimum academic standards have not met by the end of the next academic review period, the Academic Review Committee will consider a student's compliance with the plan in deciding whether to continue the student on probation for another semester.

This is your opportunity to discuss the factors that adversely impacted your academic performance. This should not merely be a statement of good intentions.

**1. Specific reasons/issues/circumstances that adversely impacted the academic performance include but are not limited to (Letter of Appeal):**

- ✓ Personal/family issues
- ✓ Time management, study skills, or test taking strategies
- ✓ Medical issues- requires documentation be presented to academic advisor
- ✓ Choice of major
- ✓ Difficulty with a particular subject
- ✓ Working too many hours
- ✓ Lack of awareness or use of available academic support resources such as the Learning Resources Center, Writing Center, professors' office hours, academic advisor(s)
- ✓ Lack of awareness or use of available student support services such as Counseling Center, Career Services, etc.
- ✓ Other issues as appropriate

**2. Strategies for improving academic standing include but are not limited to:**

- Meet with instructors regularly
- Read syllabi carefully and reviewing periodically
- Utilize office hours to clarify understanding of course content and assignments in order to ensure you are meeting expectations
- Attend class consistently
- Schedule X hours of study each week for each class
- Arrange to study in the library or another location where distractions are not an issue
- Meet with advisor/coach/professor X times per term to review academic progress
- Address other issues as appropriate (e.g. procrastination, misuse of Internet, lifestyle changes) if applicable

- 1. Explain the specific reasons/issues/circumstances that adversely impacted your academic performance (letter of appeal):**

**2. Strategies for improving academic standing:**

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to write down strategies for improving academic standing.

Please complete a course enrollment plan for the courses in which you are currently registered and for the courses in which you plan to register for the next semester. Remember that retaking a failed course will be the fastest way to raise your GPA.

____ Fall ____ Spring ____ Summer (Semester)			
Course(s) Department/Number/Title (i.e., ENG 101, Basic Composition)	Session	# Credits	Repeat (Y/N)*
1.			
2.			
3.			
4.			
5.			
____ Fall ____ Spring ____ Summer (Semester)			
Course(s) Department/Number/Title (i.e., ENG 101, Basic Composition)	Session	# Credits	Repeat (Y/N)*
1.			
2.			
3.			
4.			
5.			

\*Courses previously recorded as a NA, W or AW are not considered repeated courses.

**I hereby agree to abide by the terms of this improvement plan:**

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Academic Advisor Signature

\_\_\_\_\_

Date

**Student:** Please send the completed Academic Improvement Plan to your Academic Advisor for processing. You will be notified via your peacock email account and your permanent address on file of the Academic Review Committee's decision.

**Academic Advisor:** Please submit the student's signed Academic Improvement Plan and statement of support or opposition (email, letter, etc.) to: [academicreview@uiu.edu](mailto:academicreview@uiu.edu) .