



UPPER IOWA
— UNIVERSITY —

EDUCATION BUILT FOR LIFE

Constitution of Upper Iowa University's Student Government

Preamble:

We, the students of Upper Iowa University, with the consent of the advisors and senate, do hereby ordain and establish this Constitution to provide a democratic procedure for serving student needs, coordinating student activities and promoting the general welfare of the student body.

**Upper Iowa University's
Constitution of the Student Government Association**

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Article I:

Name

Section 1:

The name of this organization shall be the Student Government Association of Upper Iowa University, henceforth referred to as SGA.

Article II:

Purpose

Section 1:

01: Mission: The Student Government Association's top priority is to make Upper Iowa University better for its students.

02: Vision: SGA strives to be the destination for student involvement, and to be trusted by the students of UIU to handle all issues and concerns.

03: Core Value Statement: SGA believes in solving student issues. We respect the trust that was put in the SGA officers, and therefore work towards satisfying every student. Student issues are SGA's number one priority.

Article III:

Executive Offices Requirements

Section 1:

01: The Executive Committee shall be elected for one (1) year by vote of the students of Upper Iowa University in such a manner as prescribed in the by-laws of the Constitution.

02: Student Body President, Vice President, Secretary, Treasurer and Extended University Officer shall be eligible for re-election to their position after serving one (1) term in office, but shall not exceed two (2) terms in the same position.

03: Greek Representatives (2) shall interview with the Assistant Dean of students on a yearly basis and hold the position for one (1) year. They will serve the needs of all the Greek Chapters as well as their own.

04: The Candidates for President, Vice President, Secretary, Treasurer and Extended University Officer must be Upper Iowa University's full time students for three terms.

05: Candidates for the Executive Committee shall not be on disciplinary probation.

06: Any candidate or executive officer that is placed on probation throughout their term of service, as an officer will be asked to resign or dismissed from office.

07: The Executive Board shall be elected by the plurality of the votes cast by the student body, on a date set by the Election Committee before the annual Honors and Awards ceremony.

08: Terms of office will run from the last day of Spring Term II until the last day of the following Spring Term II.

09: Any vacancy in the Executive Board shall be filled within four (4) weeks of such vacancy in accordance with the by-laws, with the exception of the office of President, which shall be filled by the Vice President.

10: Members of the Executive Committee and candidates for the Office of President, Vice President, Secretary, Treasurer and Academic Affairs Officer. shall have at least a 2.75 cumulative grade point, remain full-time students, and play an active role in Student Government sitting on at least one UIU committee and attend 90 percent of the meetings.

Article IV:

Executive Powers and Duties

Section 1:

01: The Executive office shall consist of the President, Vice President, Secretary, Treasurer, Academic Affairs Officer, Greek Council (2).

Section 2:

PRESIDENT

- 01:** Shall manage the Executive officers, by holding officers accountable for their duties, run all meetings, and create agendas.
- 02:** Shall manage, along with the Vice President, over all meetings of the Senate.
- 03:** Shall appoint members to committees with the advice of the executive officers.
- 04:** Shall make recommendations from the students, clubs, and Greek life to faculty and administration.
- 05:** May call special meetings when necessary.
- 06:** Shall assist and advise the other voting and non-voting members in execution of their duties.
- 07:** Is responsible for the initiation and/or execution of activities in the interest of the entire student body as well as the execution of the constitution by the members of the Executive office.
- 08:** Is allowed one final vote in the event of a tie within the Executive office.
- 09:** Is standing member of the Council for Residential Studies.
- 10:** Has the obligation to add/reorganize the presidential folder to aid future Presidents.
- 11:** Assist with all Student Government events
- 12:** Other duties as assigned.

Section 3:

VICE PRESIDENT

- 01:** Shall assign tasks to the SGA Senate.
- 02:** Shall preside over meetings and assume those responsibilities of the President, in his/her absence.
- 03:** Shall attend all Student Government meetings.
- 04:** Is entitled to one vote.

05: Shall coordinate correspondence with any affiliated state or national organization and other student governments.

06: Assist with all Student Government activities.

07: Revise the Constitution and By-Laws as necessary.

08: A standing member of the Council for Residential Studies.

09: Shall serve as chair of elections.

10: Has the obligation to keep records and file reports that will assist and aid future Vice Presidents.

11: Other duties as assigned.

Section 4: SECRETARY

01: Shall attend all Student Government meetings.

02: Keep the minutes for all meetings and permanent filing.

03: Post minutes, which include time and location of meeting.

04: Enter all minutes in the permanent file, located in the Office of Student Development, prior to the next regularly scheduled meeting.

05: Distribute the minutes of all meetings to the members of Student Government for approval, prior to the next regularly scheduled meeting.

06: Responsible for communication to probationary/inactive members of Student Government.

07: Entitled to one vote.

08: Has the obligation to keep records and file reports that will assist and aid future Secretary's.

09: Responsible for notification of changes to meetings or events.

10: Assist will all Student Government events.

11: Other duties as assigned.

Section 5: TREASURER

01: Keep a record for permanent filing of all financial transactions of Student Government.

02: Attend all Student Government meetings.

05: Manage active chapters. This includes paperwork, membership, and programming.

06: Promote Greek Life on the UIU Campus and in the Fayette Community.

07: Support Student Government Association events.

Article V:

Officers and Standing Committees

Section 1

01: On each student-faculty committee there shall be two students who are appointed by the Student Government officers.

02: Each student-faculty committee member shall serve one-year terms.

03: These members must attend one Student Government meeting per month, each by a different committee member.

04: Any student-faculty member not attending the required Student Government meeting per month or their committee meeting shall be voted on for dismissal by the Executive Office of the Upper Iowa University Student Government and replaced by individuals appointed by them.

05: The following Upper Iowa University Committees will have student representatives:

A. Academic Affairs Committee: Shall consist of one Student Member (non-voting).

B. Athletics Committee: Shall consist of two student-athletes, preferably one male and one female.

C. Honors and Awards: Shall consist of two senior students not eligible for reception of awards.

D. Academic Information Services: Shall consist of two Fayette students.

E. IDEA (Inclusion, Diversity, Equity and Access): Shall consist of one student from the Fayette campus and one student from the online and/or center locations.

F. Parking Violations: Shall consist of one student from the Fayette campus.

G. Substance Abuse: Shall consist of four students from the student body.

H. Faculty/Student Conduct Board: Shall consist of three students from the student body.

I. Executive Officers shall meet the need of any other committee request.

08: Representatives of these committees are non-voting members unless they are senators who represent a recognized club, organization or Greek.

Article VI:

Disciplinary Action

Section 1:

01: The Executive Office shall enforce all disciplinary actions necessary in the event a club or organization reaches probationary status or becomes inactive according to the by-laws of the Constitution.

02: The Executive Office shall enforce all disciplinary actions necessary in the event representative senator has reached probationary status according to the attendance policy the inactive member will be asked to stand down from their position.

Article VII:

Club/Organization Reactivation

Section 1:

01: To regain active status, a club/organization must participate in the following:

a. Student Senator representing inactive club/organization has perfect attendance at any and all, regularly scheduled, Student Government meetings, anterior to announcement of inactive status.

b. Submit Appeal Proposal to Executive team and meet all requirements appointed by Student Government Executive team.

c. Future upcoming goals are met without the assistance of club, organization, and Greek allocated funds: remaining funds can be used for betterment of community and/or University.

02: If one item, specified in the by-laws, needed by a club/organization to regain active status is not met, or a club/organization fails to complete each item, then the process begins again with a letter of notification from the Executive Board of inactive status.

Article VIII:

Amendments and Ratification

Section 1:

01: The Executive officers and Senate shall, upon a majority vote of all members in attendance, propose constitutional amendments. Unless otherwise stated, amendments shall become effective upon the date of their ratification by a majority of the voting Student Government Association.

02: The Student Body shall be notified one meeting prior to ratification of amendments, once in writing, before they become effective.

03: If 20 members of the Student Body reject the ratifications made further discussion will commence between the executive officers.

Article IX:

Advisor(s)

Section 1:

01: The advisor(s) act as a mentor to the Executive Officers.

02: The advisor(s) may not vote (Unless to pass/reject the constitution, if requested).

03: Advisor(s) shall not influence voting members unless requested for guidance.

04: The Executive officers may select one professor to also fill an advisor position. The professor will serve a one-year term, but may be asked to advise the next year.

05: Other roles of advisor(s) will be determined by the newly appointed Executive Officers, during the first meeting of their active term.

Article X:

SGA Representatives

Section 1:

01: SGA Representatives are a branch of SGA that works toward the improvement of student life at Upper Iowa University. In this light, Representatives must have an active relationship with the class/club/organization/Greek Chapter they represent.

02: The Representatives may be called to vote on SGA topics.

03: The Representatives may be asked to work with the Executive Officers to accomplish goals and tasks.

By-Laws

Article I:

Executive Officer Election

Section 1:

01: Any person running for the office of President, Vice President, Treasurer, Secretary, and Academic Affairs Officer must submit their name to run, submit a statement explaining why they fit the role for which they are running, and present a speech including their goals for the upcoming year in front of the student body during lunch. The candidates statement will be posted online for an online vote.

02: Online and Center Representatives will submit a statement explaining why they want to be the voice of online and center students and how they will meet the demands of this role. The Executive Office will review applicants and vote on the top two applicants.

03: Greek Council (2) Members of Greek Chapters that are interested in being a part of the Greek Council will apply and interview

with the Assistant Dean of Students. Selection will be based on the top candidates applying for the position(s).

04: Candidate will abide by Campaigning Election Guidelines, Rules, and Procedures which are provided by the Vice President.

Online Ballots

Section 2:

01: The candidates will be listed on the ballots by alphabetical order under the specific office for which they are running.

02: Only one name can be marked for each office, unless otherwise specified. If two names are marked for the same office, the ballot will be considered invalid.

Withdrawals and Changes of Intent

Section 3:

01: To withdraw a candidate's name from the ballot, notice must be submitted to the current Student Government Vice President no less than 72 hours before the election.

02: A candidate wishing to change the office for which they choose to run must file a letter of withdrawal and resubmit a new statement of intent to the Vice President no less than 72 hours before the petition deadline.

Election Procedures

Section 4:

01: Procedures are found in the SGA procedures handbook.

Article II:

Vacancies

Section 1:

01: Vacancies include any time a position is vacant due to prolonged illness, family issues, probationary action or resignation.

02: The clubs, organizations, and Greeks, that make up the Senate, are responsible for ensuring a senator's attendance.

03: The Vice President will assume the office and duties of the President in the event a vacancy is incurred in the President's office.

**Article V,
Attendance Policy and Disciplinary Actions**

Section 1:

01: Absences will be defined as:

A: Any senator that is not present at a scheduled meeting

B: Three tardies = 1 absence

C: Missing more than 2 meetings.

02: In cases involving an occasional absence from an Executive Officer, the remaining officers will assume the duties of the absence member.

03: In the event of one absence by a club/organization/Greek:

A: Probationary letters and a schedule of the remaining Student Government meetings will be sent to the Executive Board of the club/organization, school, Greek, and the advisor.

04: In the event of three or more absences, the club/organization is classified as inactive for 8 weeks, which entails:

A: A letter stating their inactivity

B: Loss of voting privileges

C: Freeze of student accounts, until the club/organization is reactivated.

D: Ban of pledging activities

E: Can only attend approved community service events

F: Cannot perform fundraisers

G: The inactivity must occur during enrollment periods and not during break periods such as Thanksgiving Break, Winter Break, Spring Break, etc.

H: Breaking these rules will result in separate and additional consequences.