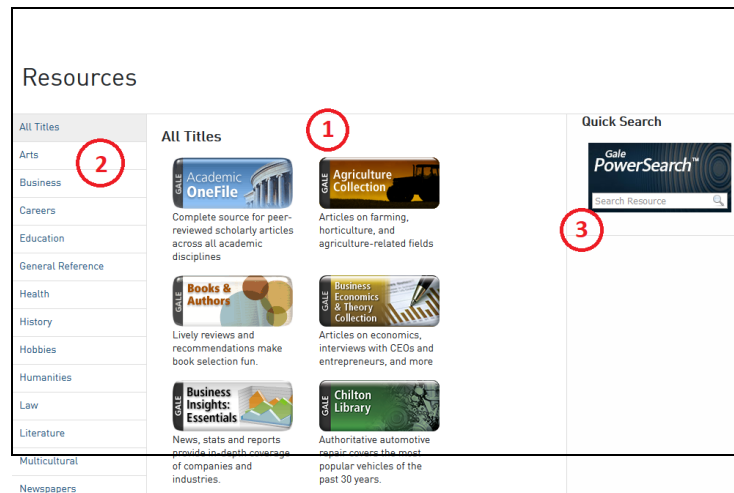# Alumni Access to Gale Databases

UIU now offers alumni free access to our collection of electronic databases provided by Gale-Cengage. These databases contain academic journals, magazines, newspaper articles and other resources on a variety of different subjects.

Getting Access:

The URL for alumni access is: http://www.galepages.com/upperiau

Access to our database is password protected. To obtain the password, please contact library@uiu.edu or 563-425-5261.
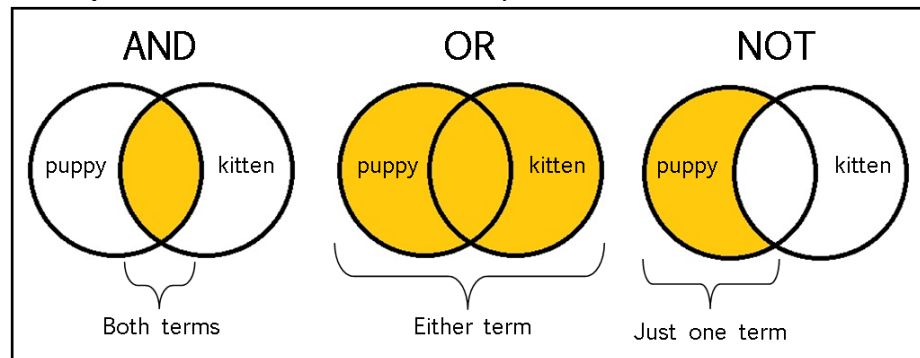
- Each database covers specific subject, or group of subjects, and are listed alphabetically **(1)**.
- The databases can also be sorted by subject **(2)**.
- For a broad, general search, there is a "Quick Search" on the right-hand side of the page **(3)**.

Searching Basics:

- Search by using **Keywords** (the important words) associated with the topic you want to research.
- To search for an exact phrase, type your phrase within **quotation marks** (" "). The results will contain the exact words in the quotation marks.
- Use **truncation** to expand your search.
  - Using an asterisk (*) or question mark (?) at the end of a root word allows you to retrieve results containing any form of the root word
    - Example: typing **teen*** will find **teen, teenage, teenager, teenagers**

- Use **Boolean Operators** to narrow or broaden your search:

Narrowing Your Results:

After performing a search, there are options on the right-hand side of the page to filter results. The results can be limited by publication date, subject, document type, or publication title.

- The search results can also be limited to only **full-text documents**, or documents that **contain images**.

Need Help?

Contact us by email at library@uiu.edu, or by phone at 563-425-5261